



**FLEET MAINTENANCE DEPARTMENT**  
**City of Kingsport**

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**To:** Sandra Sloan, Assistant Procurement Manager for Schools  
**From:** Steve Leonard, Fleet Manager  
**Date:** October 22, 2025  
**Re:** Fleet Purchase Recommendation

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It is the recommendation of this office to purchase a 2026 Ford F-350 4WD Crew Ca with Flat Bed in the amount of \$67,735.00. The unit bid meets the expectations of the Schools Fire Program and will fulfill the requirements of their operational needs. This unit will be purchased utilizing State Contract # 32110-13710. A copy of the State Contract is attached. The estimated delivery is 180 days.

Item	Quantity	Description	Award to Vendor	Fuel Economy
1	1	2026 Ford F-350 4WD Crew Cab with Flat Bed	Alan Jay Fleet Sales	N/A City/N/A Hwy

**The unit will be a Fleet Replacement**

The unit listed below will be replaced and disposed of utilizing the current approved City process. The State offering was reviewed by Bryan Kerns and he is in agreement with this recommendation.

**Fuel Economy Improvement**

Fuel economy will be compatible with the current unit we have.

**State Contract 32110-13710**

**Replacements**

Should you have any questions on this recommendation, please do not hesitate to contact me.

Thank you.