



BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES

Tuesday, November 04, 2025 at 7:00 PM

City Hall, 415 Broad Street, Montgomery-Watterson Boardroom

Board of Mayor and Aldermen

Mayor Paul W. Montgomery, Presiding
Vice Mayor Darrell Duncan
Alderman Morris Baker
Alderman Betsy Cooper

Alderman Colette George
Alderman Gary Mayes
Alderman James Phillips

City Administration

Chris McCartt, City Manager
Bart Rowlett, City Attorney

Travis Bishop, City Recorder
Angie Marshall, City Clerk/Deputy City Recorder

I. CALL TO ORDER 7:00 pm by Mayor Montgomery.

II. PLEDGE OF ALLEGIANCE TO THE FLAG

III. INVOCATION led by Pastor Randy Frye, First Broad Street United Methodist Church.

IV. ROLL CALL by City Recorder Travis Bishop.

V. RECOGNITIONS AND PRESENTATIONS

1. Model City 101 Class Graduation - Mayor Montgomery

VI. COMMENT

Mayor Montgomery invited citizens in attendance to speak. Michael Lowe commented on the property tax increase and Tim Sanders commented on AEP. The mayor then closed the public comment section.

VII. APPOINTMENTS *(These items are considered under one motion.)*

Motion made by Alderman George, Seconded by Vice Mayor Duncan.

Passed: All present voting "aye" except for Alderman Cooper who abstained.

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1. **Consideration of Appointments to the Cultural Arts Commission** (AF-301-2025) (Mayor Montgomery)

TO APPOINT ROBBY TAYLOR TO FULFILL AN UNEXPIRED TERM EFFECTIVE IMMEDIATELY AND EXPIRING ON OCTOBER 31, 2026; AND TO REAPPOINT BETSY COOPER AND JOSEPH ZOELLER TO A THREE-YEAR TERM EFFECTIVE IMMEDIATELY AND EXPIRING ON OCTOBER 31, 2028

2. **Consideration of Appointments to the Tree Advisory Board** (AF-302-2025) (Mayor Montgomery)

TO APPOINT AUSTIN COPLEY, GREG JENNINGS, MATTHEW KROLIKOWSKI AND JOY EASTRIDGE TO A TWO-YEAR TERM EFFECTIVE IMMEDIATELY AND EXPIRING ON OCTOBER 31, 2027

3. **Consideration of Appointments to the Parks and Recreation Advisory Committee** (AF-303-2025) (Mayor Montgomery)

TO APPOINT STEVE SHIVES AND JOSEPH JERNIGAN TO A THREE-YEAR TERM EFFECTIVE IMMEDIATELY AND EXPIRING ON OCTOBER 31, 2028; AND TO REAPPOINT STELLA ROBINETTE TO A THREE-YEAR TERM EFFECTIVE IMMEDIATELY AND EXPIRING ON OCTOBER 31, 2028

4. **Consideration of Appointments to the Kingsport Public Library Commission** (AF-304-2025) (Mayor Montgomery)

TO APPOINT MEGAN HERRSCHAFT TO A THREE-YEAR TERM EFFECTIVE IMMEDIATELY AND EXPIRING ON OCTOBER 31, 2028; AND TO REAPPOINT JOE EWING TO A THREE-YEAR TERM EFFECTIVE IMMEDIATELY AND EXPIRING ON OCTOBER 31, 2028

5. **Consideration of Appointment to Petworks Governance Board** (AF-311-2025) (Mayor Montgomery)

TO APPOINT RAVEN MCCOMBS TO A FIRST TERM (TERMS VARY) EFFECTIVE IMMEDIATELY AND EXPIRING ON JULY 1, 2027

VIII. APPROVAL OF MINUTES *(These items are considered under one motion.)*

Motion made by Vice Mayor Duncan, Seconded by Alderman Phillips.

Passed: All present voting "aye."

1. **October 20, 2025 - Work Session**
2. **October 21, 2025 - Business Meeting**

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IX. BUSINESS MATTERS REQUIRING FIRST READING AND/ OR PUBLIC HEARINGS

- 1. Conduct Public Hearings and Consideration of Resolutions and Ordinance to Annex, Adopt a Plan of Service and Amend the Zoning for the Landfill Access Annexation (AF-279-2025) (Sam Cooper)**

1st PUBLIC HEARING for annexation and plan of services resolutions: None.

Motion made by Alderman George, Seconded by Alderman Baker.

RESOLUTION NO. 2026-097 A RESOLUTION ADOPTING A PLAN OF SERVICES FOR THE LANDFILL ACCESS ANNEXATION OF THE CITY OF KINGSFORT, TENNESSEE

Passed: All present voting "aye."

Motion made by Alderman George, Seconded by Vice Mayor Duncan.

RESOLUTION NO. 2026-096 A RESOLUTION TO ANNEX CERTAIN TERRITORY UPON WRITTEN CONSENT OF THE OWNERS, ADJOINING THE PRESENT CORPORATE BOUNDARIES OF THE CITY OF KINGSFORT, EMBRACING THAT CERTAIN PART OF THE 10th CIVIL DISTRICT OF SULLIVAN COUNTY, TENNESSEE, AND KNOWN AS THE LANDFILL ACCESS ANNEXATION, AS HEREINAFTER DESCRIBED; TO INCORPORATE THE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF KINGSFORT, TENNESSEE; AND TO FIX THE EFFECTIVE DATE OF THIS RESOLUTION

Passed: All present voting "aye."

2nd PUBLIC HEARING on rezoning ordinance: None.

Motion made by Vice Mayor Duncan, Seconded by Alderman Phillips.

AN ORDINANCE TO FURTHER AMEND THE ZONING CODE, TEXT AND MAP, TO REZONE PROPERTY LOCATED LANDFILL ACCESS ROAD FROM COUNTY R-1, LOW DENSITY/SINGLEFAMILY RESIDENTIAL DISTRICT, AND COUNTY M-1, LIGHT MANUFACTURING DISTRICT, TO M-2, GENERAL MANUFACTURING DISTRICT, IN THE 11 TH CIVIL DISTRICT OF SULLIVAN COUNTY; TO FIX A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

- 2. Consideration of a Budget Adjustment Ordinance for Various Funds in FY26 (AF-307-2025) (Chris McCartt)**

Motion made by Alderman Mayes, Seconded by Alderman George.

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AN ORDINANCE TO AMEND THE VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2026; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

X. BUSINESS MATTERS REQUIRING FINAL ADOPTION

1. **Consideration of a Budget Adjustment Ordinance for Various Funds in FY2026** (AF-284-2025) (Chris McCartt)

Motion made by Vice Mayor Duncan, Seconded by Alderman Baker.

ORDINANCE NO. 7233 AN ORDINANCE TO AMEND THE VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2026; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading with a roll call vote: Alderman Baker, Alderman Cooper, Vice Mayor Duncan, Alderman George, Alderman Mayes, Alderman Phillips, Mayor Montgomery

XI. OTHER BUSINESS

1. **Consideration of a Resolution to Accept a Donation from Lowe's to Remodel Fire Station #4** (AF-268-2025) (Jerry DeBerry)

Motion made by Alderman Baker, Seconded by Alderman Phillips.

RESOLUTION NO. 2026-098 A RESOLUTION ACCEPTING A MONETARY DONATION FROM LOWES HOME IMPROVEMENT TO ASSIST IN THE REMODEL OF FIRE STATION #4 FOR THE KINGSFORT FIRE DEPARTMENT

Passed: All present voting "aye."

2. **Consideration of a Resolution Approving the Purchase of Image Trend Software for the Kingsport Fire Department** (AF-269-2025) (Jerry DeBerry)

Motion made by Alderman Phillips, Seconded by Alderman Cooper.

RESOLUTION NO. 2026-099 A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER TO IMAGETREND UTILIZING SOURCEWELL COOPERATIVE PURCHASING AGREEMENT NO. 030425-IMG FOR A RECORD MANAGEMENT SYSTEM FOR USE BY THE KINGSFORT FIRE DEPARTMENT

Passed: All present voting "aye."

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- 3. Consideration of a Resolution to Renew an Agreement with CivicPlus, LLC for the Purchase of Equipment and Software License for Use of CivicRec (AF-306-2025) (Michael T. Borders)**

Motion made by Alderman George, Seconded by Alderman Cooper.

RESOLUTION NO. 2026-100 A RESOLUTION APPROVING THE RENEWAL OF AN AGREEMENT WITH CIVICPLUS, LLC FOR USE OF CIVICPLUS RECREATION MANAGEMENT AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

- 4. Consideration of a Resolution Approving the Mayor's Signature and Executing All Documents Necessary to Receive Two \$50,000 Reimbursement Grants from the State of Tennessee Department of Disability and Aging (AF-293-2025) (Tyler Wicks)**

Motion made by Vice Mayor Duncan, Seconded by Alderman George.

RESOLUTION NO. 2026-101 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER FOR THE RECEIPT OF FUNDS FROM TWO GRANTS FROM THE STATE OF TENNESSEE DEPARTMENT OF DISABILITY AND AGING FOR THE KINGSFORT SENIOR CENTERS

Passed: All present voting "aye."

- 5. Consideration of a Resolution to Purchase Water Valves not Included in the Utilities Annual Bid from Ferguson Enterprises LLC Utilizing an Omnia Partners Cooperative Purchasing Agreement (AF-305-2025) (Ryan McReynolds)**

Motion made by Vice Mayor Duncan, Seconded by Alderman Baker.

RESOLUTION NO. 2026-102 A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS WITH FERGUSON ENTERPRISES, LLC FOR WATER VALVES UTILIZING OMNIA PARTNERS CONTRACT #159595

Passed: All present voting "aye."

- 6. Consideration of a Resolution Ratifying the Mayor's Signature on a License Use Agreement with the Federal Emergency Management Agency for Office Space at V.O. Dobbins, Sr. Complex (AF-308-2025) (Michael T. Borders)**

Motion made by Alderman Mayes, Seconded by Alderman Phillips.

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RESOLUTION NO. 2026-103 A RESOLUTION RATIFYING THE MAYOR'S SIGNATURE ON A LICENSE USE AGREEMENT WITH THE FEDERAL EMERGENCY MANAGEMENT AGENCY FOR OFFICE SPACE AT V.O. DOBBINS AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

- 7. Consideration of a Resolution to Accept a Donation of Property from SchoolHouse, LLC. Located on McCoy Street for Future Greenbelt Donation (AF-309-2025) (Michael Borders)**

Motion made by Alderman Mayes, Seconded by Vice Mayor Duncan.

RESOLUTION NO. 2026-104 A RESOLUTION ACCEPTING THE DONATION OF REAL PROPERTY DESCRIBED AS CONTROL MAP 062A; GROUP M; PARCEL 023.00 FROM SCHOOLHOUSE, LLC, AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed: All present voting "aye."

XII. CONSENT AGENDA *(These items are considered under one motion.)*

Motion made by Vice Mayor Duncan, Seconded by Alderman Cooper.

Passed as presented with a roll call vote: Alderman Baker, Alderman Cooper, Vice Mayor Duncan, Alderman George, Alderman Mayes, Alderman Phillips, Mayor Montgomery

- 1. Consideration of a Resolution to Apply for and Receive an Apprenticeship Training Grant from the First Tennessee Development District (AF-298-2025) (Tyra Copas)**

RESOLUTION NO. 2026-105 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR AND RECEIVE AN APPRENTICESHIP TRAINING GRANT FROM THE FIRST TENNESSEE DEVELOPMENT DISTRICT

- 2. Consideration of a Resolution to Authorize the Mayor to Sign All Documents Necessary to Apply for and Receive a DOJ Office of Justice Programs' Bureau of Justice Assistance Bulletproof Vest Partnership Program (BVP) Reimbursement Grant for FY 2025 (AF-297-2025) (Chief Jason Bellamy)**

RESOLUTION NO. 2026-106 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR AND RECEIVE A DEPARTMENT OF JUSTICE – OFFICE OF JUSTICE PROGRAMS' BUREAU OF JUSTICE ASSISTANCE BULLETPROOF VEST PARTNERSHIP (BVP) REIMBURSEMENT GRANT

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3. Consideration of a Resolution Authorizing the Mayor to Sign the Statement of Support for the Guard and Reserve (AF-299-2025) (Tyra Copas)

RESOLUTION NO. 2026-107 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE STATEMENT OF SUPPORT FOR THE GUARD AND RESERVE SERVICE MEMBERS AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE STATEMENT

XIII. COMMUNICATIONS

1. City Manager

Mr. McCartt appreciated Model City 101 class who stayed for the meeting and to Adrienne and her staff for managing it and provided details on the class. He also commented on the presentation at the work session regarding a new school in the Lynn View community. GOOD relationship wiht the shoools.

2. Mayor and Board Members

Alderman Mayes commented on the presentation from the first responders at a previous work session and stated they are working on pushing out emergency notifications to the public. He remarked it was a good meeting with the school board yesterday, noting it was nice to be working together for the good of the students. He mentioned that DB is in playoffs Friday night and he was proud of Kingsport 101. Alderman Cooper pointed out the Christmas lights are up and talked about other upcoming events that can be found on the DKA as well as the City's website. Alderman George stated the DB band will be doing their show for the community on Thursday night. She mentioned she is thankful for the Christmas lights and excited about things coming up. She also noted it was a great presentation from the schools last night. Alderman Baker commented on the marketing of Meadowview and Assistant City Manager Michael Borders provided further details. Alderman Phillips stated citizens can sign up for text messages at ThisIsKingsport.com and ChristmasInKingsport.com to receive updates on events that are coming up this season. Lastly he mentioned the Homebuilders are having their party at Meadowview in December. Vice-Mayor Duncan stated the wing fling is Thursday night. He also stated his appreciation for the professionalism and integrity on the board. Mayor Montgomery congratulated Dobyys Bennett for all their achievements. He stated the Oasis is having an event this Sunday at Meadowview to showcase the ladies who have come through the program. He also mentioned the KEDB public private partnership that was announced today for a boutique hotel in downtown and thanked the staff who worked towards making it happen.

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XIV.ADJOURN

Seeing no other business for consideration, Mayor Montgomery adjourned the meeting at 8:15 p.m.

ANGELA MARSHALL

Deputy City Recorder

PAUL W. MONTGOMERY

Mayor