



AGENDA ACTION FORM

Consideration of a Resolution Authorizing Official Signatures for the City Of Kingsport Police Department Special Investigation Account

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-239-2025

Work Session: September 15, 2025

First Reading: NA

Final Adoption: September 16, 2025

Staff Work By: Staff

Presentation By: Travis Bishop

Strategic Focus Area: 1. Efficient & Responsive Government

Recommendation:

Approve the Resolution

Executive Summary:

If approved, this resolution changes the signature authority on the Kingsport Police Department Special Investigation Account. T.C.A. 39-17-420 requires the establishment of a Drug Fund to account for special revenue such as fines received from drug offenses, forfeited cash and proceeds from sale of forfeited property. Expenditures from this fund can be spent on drug education programs, drug treatment programs, drug enforcement, nonrecurring law enforcement expenditures, and confidential expenditures relating to undercover operations.

To administer the confidential expenditures, the City maintains a police department special investigation bank account on deposit with First Horizon Bank. This account is under the control of the Police Chief or his designee. As a result of recent personnel changes, it is necessary to provide a new resolution to First Horizon Bank in order to designate authorized official signatures and designate officials to execute banking transactions.

Attachments:

1. Resolution

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—