



## AGENDA ACTION FORM

### **Consideration of a Resolution Approving the Purchase Textbooks and Other Curriculum Materials by Kingsport City Schools and Authorizing the City Manager to Execute Purchase and Blanket Orders for the Same**

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-135-2025

Work Session: May 19, 2025

First Reading: N/A

Final Adoption: May 20, 2025

Staff Work By: Staff

Presentation By: David Frye

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#### **Recommendation:**

Approve the resolution.

#### **Executive Summary:**

The Board of Education has adopted and authorized the purchase of the state approved science textbooks for grades K-5 of the same in an amount not to exceed \$390,000.00. Additionally, consumable materials such as workbooks will need to be acquired as well as licenses for an online music curriculum, and there are freight costs incurred for the order. These additional charges will be in an amount not to exceed \$80,000.

A portion of the costs for the textbooks is currently available in the FY25 School General Purpose budget (\$195,000). Purchase orders will be issued in the current fiscal year to acquire some of the needed materials. A blanket order will be issued for FY26 to acquire the remaining materials which shall not exceed \$275,000.

In order to receive the necessary materials in time for the start of the 2025 – 2026 academic year Tennessee Book Company requires submission of the order information by May 30, 2025. Thus, the urgency to obtain approval to issue purchase orders in FY25 in an amount not to exceed \$195,000 and a blanket order for FY26 in an amount not to exceed \$275,000 to guarantee delivery of the textbooks and other materials in time for the upcoming academic year.

Please refer to the accompanying supplemental information for further details on the materials being acquired and funding for the same.

The Board of Education approved this motion on May 13, 2025.

#### Attachments:

1. Resolution
2. Supplemental Information
3. Quote 003197
4. Quote 003211

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—