



## AGENDA ACTION FORM

### **Consideration of a Resolution Accepting a Donation from the Friends of Allandale For Balustrade Replacement at Allandale Mansion**

To: Board of Mayor and Aldermen  
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-147-2025  
Work Session: May 19, 2025  
First Reading: N/A

Final Adoption: May 20, 2025  
Staff Work By: Friends of Allandale  
Presentation By: Michael T. Borders

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#### **Recommendation:**

Approve the Resolution.

#### **Executive Summary:**

If approved, the City will accept a \$55,000 donation from the Friends of Allandale to support the replacement of deteriorating balustrades at Allandale Mansion.

The Friends of Allandale, a 501(c)(3) nonprofit organization established in 1989, exists to "Assist the City of Kingsport in Maintaining the property for a historical landmark..."

Allandale Mansion is currently in need of roof repairs and removal of deteriorating balustrade. The City solicited bids for the proposed restoration project, with bids opened on March 6. Comsa Construction submitted the lowest bid with a base bid of \$63,765, alternate #1 of \$97,970 and alternate #2 of \$83,470

Due to limited funding, the City was initially unable to fund the entirety of alternate #2, which includes replacement of the rear balustrade.

At its regularly scheduled meeting on May 13, the Friends of Allandale voted unanimously to contribute \$55,000 toward the project. This generous donation enables the City to award both alternates, ensuring full balustrade replacement throughout the mansion.

Work is anticipated to begin the first half of July and is estimated to be completed within 90 days.

City staff sincerely appreciate the ongoing partnership and generous support of the Friends of Allandale in preserving one of Kingsport's treasured landmarks.

#### **Attachments:**

1. Resolution
2. Bid Minutes
3. Supplemental Information

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—