



AGENDA ACTION FORM

Consideration of a Resolution Awarding the Bids for Equipment & Light/Medium/Heavy Duty Automotive Repair Services

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-139-2025
Work Session: May 19, 2025
First Reading: N/A

Final Adoption: May 20, 2025
Staff Work By: Committee
Presentation By: R. McReynolds

Recommendation:

Approve the resolution

Executive Summary:

Bids were opened on April 23, 2025 for equipment & light/medium/heavy duty automotive repair services on City vehicles and equipment for the Fleet Maintenance Department. The advertisement for the Invitation to Bid was published in the Kingsport Times News on March, 29, 2025 and placed on our website for 25 calendar days.

Bids were received from 16 vendors for Equipment & Light/Medium/Heavy Duty Automotive Repair Services. The annual cost is expected to be in excess of \$50,000. All bidders are to be awarded blanket purchase orders as a result of their replies to these bids for 3 years.

The City is not required to purchase any of the services from this bid unless and until those services are needed as determined by the Fleet Manager.

Bid labor rates reflect increases between 6.5% and 37% and these labor rates will be held by the bidders for the next 3 years as shown on the bid minutes.

Funding is identified in Project/Account # 51150085012023

Attachments:

1. Resolution
2. Bid Minutes

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—