



## AGENDA ACTION FORM

### **Consideration of a Resolution Authorizing a Blanket Order for Copy Paper from Tennessee State Contract**

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-136-2025

Work Session: May 19, 2025

First Reading: N/A

Final Adoption: May 20, 2025

Staff Work By: Committee

Presentation By: C. McCartt

---

#### **Recommendation:**

Approve the resolution

#### **Executive Summary:**

It is recommended to purchase copy paper from American Paper & Twine utilizing the Tennessee State Contract # 77326 for use in City and Schools locations. The Tennessee State Contract for copy paper is available for local government agencies to use. The contract has been renewed through July 31, 2026 with a one-year renewal option left. The current pricing is as follows: \$41.40 per case for 8.5" x11", \$59.90 per case for 8.5"x14" & \$47.00 per case for 11"x17". The estimated annual cost for copier paper is \$90,000.00.

Funding is identified in various City and Schools accounts.

#### **Attachments:**

1. Resolution
2. TN State Contract

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—