



**AGENDA ACTION FORM**

**Consideration of a Resolution Authorizing the City Manager to Execute a Purchase Order for Kingsport City Schools Teacher Laptops from Dell Marketing LP**

To: Board of Mayor and Aldermen  
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-312-2023  
Work Session: October 16, 2023  
First Reading: N/A  
Final Adoption: October 17, 2023  
Staff Work By: Committee  
Presentation By: David Frye

**Recommendation:**  
Approve the resolution.

**Executive Summary:**  
The administration recommends utilizing the Wilson County Schools Cooperative Purchasing Agreement for a quantity of 200 Teacher Laptops from Dell Marketing L.P. (Contract 51AHO). The Dell Latitude 5340 laptops are \$1,057.59 each for a total cost of \$211,518.00. These laptops will replace the current laptops used by teachers and administrators at Ross N Robinson and John Sevier middle schools, as well as Cora Cox Academy.

Kingsport City Schools benefits from using cooperative purchasing contracts with the confidence we are receiving competitive pricing and knowing the products awarded have already been through the procurement process of the lead agency. Also, utilizing cooperative procurement agreements often leads to increased efficiency by decreasing the amount of time it takes from requisition entry to product receipt.

Funding will be from School General Purpose Funds.

This action was approved by the Board of Education on October 10, 2023.

**Attachments:**  
Resolution  
Quote

	Y	N	O
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—