

September 29, 2023

Mr. Ryan McReynolds
City of Kingsport, TN
415 Broad Street
Kingsport, TN 37660

Re: Additional Architectural Services for 200 Shelby Street, Kingsport, TN – Kingsport Justice Center -
Addendum to P.O. V00556

Dear Mr. McReynolds,

Thank you for the opportunity to provide an updated fee proposal for additional architectural design services for the City of Kingsport. This proposal is to amend the current fee for the Kingsport Justice Center Master Planning scope of work. As discussed in person and via email, this contract has been ongoing since 2018 and has been revised multiple times since between master planning phases and scope changes during design. Our last fee amendment in 2022 was based on a construction cost of \$8.8 million, and we are now designing to a target of \$18 million and were as much as \$20 million at one point. We will have costs incurred internally and through our engineers to make these changes and get this revised scope ready for bidding. At this time, we are only seeking additional fees for completion of the documents and not an adjustment based on the increased costs of construction and scope.

CRW's Additional Fee:

Current Project Fee (including all master planning & design to date)	= \$616,475.20
Current Cost Estimate for Project Scope	= ±\$18,000,000.00
<i>A&E Design Fee of 6% of Estimated Cost</i>	<i>= \$ 1,080,000.00</i>

Additional Fee required for Scope Revisions	= \$85,500.00
Revised Project Fee (including all master planning & design)	= \$701,975.20

Finalization of the Bid Documents shall begin immediately after receiving the executed agreement from City Purchasing. Billing will occur monthly. The Owner has the right to terminate the agreement at any time but will pay for services rendered. Feel free to contact me with any questions at 423.349.7760.

Best regards,



Clinton D. Roberts, AIA, NCARB
Cain Rash West Architects