



BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES

Tuesday, February 04, 2025 at 7:00 PM

City Hall, 415 Broad Street, Montgomery-Watterson Boardroom

Board of Mayor and Aldermen

Mayor Paul W. Montgomery, Presiding

Vice Mayor Darrell Duncan

Alderman Betsy Cooper

Alderman Colette George

Alderman Gary Mayes

Alderman James Phillips

City Administration

Chris McCartt, City Manager

Bart Rowlett, City Attorney

Lisa Winkle, City Recorder/Treasurer

Angie Marshall, City Clerk/Deputy City Recorder

I. CALL TO ORDER 7:00 pm by Mayor Montgomery.

II. PLEDGE OF ALLEGIANCE TO THE FLAG led by Alderman Cooper.

III. INVOCATION led by Bishop Lonnie Collins.

IV. ROLL CALL by City Recorder/Treasurer Lisa Winkle. Absent: Alderman Morris Baker

V. RECOGNITIONS AND PRESENTATIONS

- 1. Black History Month Proclamation** (Mayor Montgomery)

VI. COMMENT

Mayor Montgomery invited citizens in attendance to speak. There being no one coming forward, the mayor closed the public comment section.

VII. APPOINTMENTS None.

VIII. APPROVAL OF MINUTES *(These items are considered under one motion.)*

Motion made by Vice Mayor Duncan, Seconded by Alderman Cooper.

Passed: All present voting "aye."

- 1. January 21, 2025 - Work Session**
- 2. January 21, 2025 - Business Meeting**

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IX. BUSINESS MATTERS REQUIRING FIRST READING AND/ OR PUBLIC HEARINGS

1. **Consideration of a Budget Adjustment Ordinance for Various Funds in FY2025** (AF-35-2025) (Chris McCartt)

Motion made by Alderman Phillips, Seconded by Alderman George.

AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2025; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

2. **Consideration of a Budget Adjustment Ordinance for the General Fund in FY2025** (AF-41-2025) (Chris McCartt)

Motion made by Vice Mayor Duncan, Seconded by Alderman Cooper.

AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2025; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

X. BUSINESS MATTERS REQUIRING FINAL ADOPTION

1. **Consideration of a Budget Ordinance to Appropriate \$25,181.00 from the Department of Justice, Office of Justice Program's FY '24 Edward Byrne Memorial Justice Assistance Grant Program** (AF-05-2025) (Dale Phipps)

Motion made by Alderman George, Seconded by Alderman Mayes.

ORDINANCE NO. 7190 AN ORDINANCE TO AMEND THE JUSTICE ASSISTANCE GRANT FUND BUDGET BY APPROPRIATING GRANT FUNDS RECEIVED FROM THE U.S. DEPARTMENT OF JUSTICE FOR THE YEAR ENDING JUNE 30, 2025; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading with a roll call vote: Alderman Cooper, Vice Mayor Duncan, Alderman George, Alderman Mayes, Alderman Phillips, Mayor Montgomery

2. **Consideration of an Ordinance to Amend Zoning of Tax Map 047, Parcel 002.20 Located along Brookside Drive from the M-1, Light Manufacturing District to B-3, Highway Oriented Business District** (AF-09-2025) (Jessica McMurray)

Motion made by Vice Mayor Duncan, Seconded by Alderman George.

ORDINANCE NO. 7191 AN ORDINANCE TO FURTHER AMEND THE ZONING CODE, TEXT AND MAP, TO REZONE PROPERTY LOCATED ALONG BROOKSIDE DRIVE FROM THE M-1, LIGHT MANUFACTURING DISTRICT TO B-3, HIGHWAY ORIENTED BUSINESS DISTRICT

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IN THE 11TH CIVIL DISTRICT OF SULLIVAN COUNTY; TO FIX A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading with a roll call vote: Alderman Cooper, Vice Mayor Duncan, Alderman George, Alderman Mayes, Alderman Phillips, Mayor Montgomery

3. Consideration of a Budget Ordinance for Various Funds FY25 (AF-26-2025) (Chris McCartt)

Motion made by Alderman George, Seconded by Alderman Mayes.

ORDINANCE NO. 7192 AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2025; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading with a roll call vote: Alderman Cooper, Vice Mayor Duncan, Alderman George, Alderman Mayes, Alderman Phillips, Mayor Montgomery

XI. OTHER BUSINESS

1. Consideration of a Resolution to Enter into Agreement with TDOT for Resurfacing of Various Roadways (AF-11-2025) (Ryan McReynolds)

Motion made by Alderman Phillips, Seconded by Alderman George.

RESOLUTION NO. 2025-147 A RESOLUTION APPROVING AGREEMENT NUMBER 240447 WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR THE RESURFACING OF VARIOUS ROADWAYS AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

2. Consideration of a Resolution to Enter into an Agreement with LJA Engineering, Inc. to Provide Inspection and Engineering Services for the West Kingsport Sewer Basin (AF-34-2025) (Ryan McReynolds)

Motion made by Vice Mayor Duncan, Seconded by Alderman George.

RESOLUTION NO. 2025-148 A RESOLUTION AUTHORIZING AN AGREEMENT WITH LJA ENGINEERING FOR PHASE 2 OF THE SANITARY SEWER INSPECTION PROJECT FOR THE WEST KINGSFORT SEWER BASIN AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

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- 3. Consideration of a Resolution Authorizing the Industrial Development Board of the City of Kingsport, Tennessee to Execute a Payment in Lieu of Tax (PILOT) Agreement with O'Neal Manufacturing Services, LLC (AF-36-2025) (Steven Bower)**

Motion made by Alderman Mayes, Seconded by Alderman George.

RESOLUTION NO. 2025-149 A RESOLUTION AUTHORIZING THE INDUSTRIAL DEVELOPMENT BOARD OF THE CITY OF KINGSFORT, TENNESSEE TO NEGOTIATE AND ACCEPT FROM O'NEAL MANUFACTURING SERVICES, LLC, PAYMENTS IN LIEU OF AD VALOREM TAX WITH RESPECT TO A MANUFACTURING OPERATIONS PROJECT IN THE CITY OF KINGSFORT, TENNESSEE, AND FINDING THAT SUCH PAYMENTS ARE DEEMED TO BE IN FURTHERANCE OF THE PUBLIC PURPOSES OF THE BOARD AS DEFINED IN TENNESSEE CODE ANNOTATED SECTION 7-53-305

Passed: All present voting "aye."

XII. CONSENT AGENDA *(These items are considered under one motion.)*

Motion made by Vice Mayor Duncan, Seconded by Alderman Mayes.

Passed as presented with a roll call vote: Alderman Cooper, Vice Mayor Duncan, Alderman George, Alderman Mayes, Alderman Phillips, Mayor Montgomery

- 1. Consideration of a Resolution to Accept a Donation from the Kingsport Chamber Foundation (AF-21-2025) (Scott Boyd)**

RESOLUTION NO. 2025-150 A RESOLUTION ACCEPTING A DONATION FROM THE KINGSFORT CHAMBER FOUNDATION FOR THE BENEFIT OF THE KINGSFORT FIRE DEPARTMENT

- 2. Consideration of a Resolution Cancelling the March 3, 2025, Work Session and the March 4, 2025, Business Meeting of the Board of Mayor and Aldermen and Adding a Budget Work Session on February 28, 2025 (AF-32-2025) (Bart Rowlett)**

RESOLUTION NO. 2025-151 A RESOLUTION CANCELLING THE MARCH 3, 2025, WORK SESSION AND THE MARCH 4, 2025, REGULAR MEETING OF THE BOARD OF MAYOR AND ALDERMAN AND ADDING A FEBRUARY 28, 2025 BUDGET WORK SESSION, IN ACCORDANCE WITH ARTICLE III, SEC. 7 OF THE CHARTER OF THE CITY OF KINGSFORT, TENNESSEE

- 3. Consideration of a Resolution to Approve a Property Damage Release with Progressive Hawaii Insurance Corporation (AF-28-2025) (Bart Rowlett)**

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RESOLUTION NO. 2025-152 A RESOLUTION APPROVING A RELEASE IN FULL OF ALL CLAIMS WITH AUSTIN BYRNES THROUGH PROGRESSIVE HAWAII INSURANCE CORPORATION AND AUTHORIZING THE MAYOR TO EXECUTE THE RELEASE AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

4. **Consideration to Approve Issuance of a Certificate of Compliance for a Business to Sell Retail Alcoholic Beverages** (AF-37-3035) (Lisa Winkle)
5. **Consideration of Resolutions to Designate Officials Authorized to Execute Banking Transactions** (AF-39-2025) (Lisa Winkle)

RESOLUTION NO. 2025-153 A RESOLUTION AUTHORIZING OFFICIAL SIGNATURES FOR ACCOUNTS ON DEPOSIT WITH FIRST HORIZON BANK NATIONAL ASSOCIATION

RESOLUTION NO. 2025-154 A RESOLUTION AUTHORIZING OFFICIAL SIGNATURES FOR ACCOUNTS ON DEPOSIT WITH LOCAL GOVERNMENT INVESTMENT POOL

RESOLUTION NO. 2025-155 A RESOLUTION AUTHORIZING OFFICIAL SIGNATURES FOR ACCOUNTS ON DEPOSIT WITH FHN FINANCIAL

RESOLUTION NO. 2025-156 A RESOLUTION AUTHORIZING OFFICIAL SIGNATURES FOR ACCOUNTS ON DEPOSIT WITH HOMETRUST BANK

RESOLUTION NO. 2025-157 A RESOLUTION AUTHORIZING OFFICIAL SIGNATURES FOR ACCOUNTS ON DEPOSIT WITH CITIZENS BANK\

RESOLUTION NO. 2025-158 A RESOLUTION AUTHORIZING OFFICIAL SIGNATURES FOR ACCOUNTS ON DEPOSIT WITH REGIONS BANK

RESOLUTION NO. 2025-159 A RESOLUTION AUTHORIZING OFFICIAL SIGNATURES FOR ACCOUNTS ON DEPOSIT WITH BANK OF TENNESSEE

RESOLUTION NO. 2025-160 A RESOLUTION AUTHORIZING OFFICIAL SIGNATURES FOR ACCOUNTS ON DEPOSIT WITH FIRST BANK & TRUST

RESOLUTION NO. 2025-161 A RESOLUTION AUTHORIZING OFFICIAL SIGNATURES FOR ACCOUNTS ON DEPOSIT WITH TRUIST BANK

RESOLUTION NO. 2025-162 A RESOLUTION AUTHORIZING OFFICIAL SIGNATURES FOR ACCOUNTS ON DEPOSIT WITH RENASANT BANK

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XIII. COMMUNICATIONS

1. City Manager

Mr. McCartt recognized City Recorder/Treasurer Lisa Winkle, stating this is her last BMA meeting because she is retiring after 18 years of service. He wished her the best and thanked her for all she's done. He also recognized City Engineer Hank Clabaugh for his professional interactions regarding the Main Street project. Lastly, he commented on the new website for the Economic Development Board and encouraged citizens to check it out.

2. Mayor and Board Members

Alderman Phillips commented on Lisa's retirement saying he appreciates her hard work. He mentioned the DB Dome reopened last week, remarking it is an incredible facility. He stated the carousel has also reopened after a month of cleaning and he encouraged citizens to go by there. Lastly, he commented on the airport discussion at the work session last night, noting he hopes we can move forward. Alderman Mayes congratulated Lisa, stating he wished he had been able to work with her longer. He echoed comments on DB, commending the previous board and the school board that saw the need there and approved it. He also commented on the airport discussion, noting the impact to the region and the benefits of lower fares. Alderman Cooper also thanked Lisa. She mentioned she attended the first opening of the Dome in the sixties. She encouraged folks to visit downtown as the weather warms pointing out the hop and shop is coming up Thursday. Alderman George stated the Audit Committee will not be the same without Lisa and expressed appreciation for her efforts. She reminded citizens of several upcoming events from Visit Kingsport bringing many people to town. She noted she has received some calls regarding the library and Glen Bruce Park and pointed out it's still in the planning stages. Regarding the airport, she stated more direct flights would be wonderful and commented it was a great presentation. Vice-Mayor Duncan recognized Bishop Lonnie Collins and his family. He also acknowledged Lisa and stated his appreciation for her service and wished her the best in retirement. He noted Keep Kingsport Beautiful has won a presidential service award through the Keep America Beautiful program. The Vice-Mayor also commented on the dome. Mayor Montgomery echoed all of the previous comments and told Lisa she will be missed and thanked her for all she's done. He stated his support for the airport. The mayor also remarked on the loss of Jack Pierce on January 23rd, noting his many contributions to the city and stating he will be featured in a book that will be at the Smithsonian.

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XIV. ADJOURN

Seeing no other business for consideration, Mayor Montgomery adjourned the meeting at 7:42 p.m.

ANGELA MARSHALL
Deputy City Recorder

PAUL W. MONTGOMERY
Mayor