



AGENDA ACTION FORM

Consideration of a Resolution Renewing the Award of the Bid for School Crossing Guard Services & Authorizing the Mayor to Sign All Applicable Documents

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-202-2026
Work Session: July 20, 2026
First Reading: N/A

Final Adoption: July 21, 2026
Staff Work By: Comm. Chris Tincher
Presentation By: Chief J. Bellamy

Strategic Focus Area: 4. Safe & Welcoming Community

Recommendation:

Approve the Resolution

Executive Summary:

If approved, this resolution authorizes renewing the award with All City Management Services, Inc. for School Crossing Guard Services for an additional year at a total cost of \$97,135.20.

Bids for these services were originally opened on May 24, 2018, and included a 12-month renewal option clause, subject to acceptable costs and BMA approval. This renewal incorporates an increase in total hours to accommodate students arriving early for school breakfast programs. Under the proposed adjustment, the service rate will shift to \$29.98/hour for an estimated 3,240 hours (\$97,135.20 total). For comparison, the current structure utilizes a rate of \$51.92/hour for 1,665 hours (\$86,454.20 total).

Following collaborative discussions, Kingsport City Schools and the Police Department determined this new pricing and coverage structure is in the best interest of the City.

Please see the attached documents for additional information.

Kingsport City Schools will transfer a specified amount annually. Funding is identified in the Police Department Budget Account # 110-3001-441-2020

Attachments:

1. Resolution
2. Bid Opening Minutes
3. Recommendation Memo & Renewal Letter

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—