



AGENDA ACTION FORM

Consideration of a Resolution Authorizing a Blanket Order for Copy Paper from Tennessee State Contract

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-89-2023

Work Session: April 17, 2023

First Reading: N/A

Final Adoption: April 18, 2023

Staff Work By: Committee

Presentation By: C. McCartt

Recommendation:

Approve the Resolution.

Executive Summary:

It is recommended to purchase copy paper from American Paper & Twine utilizing the Tennessee State Contract # 77326 for use in City and Schools locations. The Tennessee State Contract for copy paper is available for local government agencies to use. The contract period is through July 31, 2025 with a two year renewal option. The current pricing is as follows: \$41.90 per case for 8.5" x11", \$59.90 per case for 8.5"x14" & \$47.00 per case for 11"x17". The estimated annual cost for copier paper is \$90,000.00.

Funding is identified in various City and Schools accounts.

Attachments:

1. Resolution
2. Tennessee State Contract

	Y	N	O
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—