



AGENDA ACTION FORM

Consideration of a Resolution Renewing the Award of the Bid for School Crossing Guard Services and Authorizing the Mayor to Sign All Applicable Documents

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-88-2023

Work Session: April 17, 2023

First Reading: N/A

Final Adoption: April 18, 2023

Staff Work By: Comm. S. Chambers

Presentation By: Chief D. Phipps

Recommendation:

Approve the Resolution.

Executive Summary:

Bids were opened on May 24, 2018 for the acquisition of school crossing guard services. The City's Invitation to Bid included a renewal option clause which allows the city to renew the award for an additional 12-month period if costs are acceptable to both parties with BMA approval. Cross Safe requested a consumer price index increase of 1.5% to give their staff a cost of living pay increase. It is the recommendation of the Police Department to extend the school crossing guard services with Cross Safe for an additional 12-month period.

Please see the attached documents.

Kingsport City Schools will transfer a specified amount annually. Funding is identified in the Police Department Budget Account # 110-3001-441-2020

Attachments:

1. Resolution
2. Bid Opening Minutes
3. Recommendation Memo & Renewal Letter

	Y	N	O
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—