



AGENDA ACTION FORM

Consideration of a Resolution to Approve the Application and Contract with Virginia Department of Rail and Public Transportation for Federal Transit Administration Section 5303 Planning Funds

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-81-2023
Work Session: April 17, 2023
First Reading: N/A

Final Adoption: April 18, 2023
Staff Work By: Susan Doran/Lesley Phillips
Presentation By: Ryan McReynolds

Recommendation:

Approve the Resolution

Executive Summary:

Each year, the City of Kingsport, on behalf of the Kingsport MTPO, applies for and receives an allocation of Section 5303 Planning funds from the Federal Transit Administration (FTA) via the Virginia Department of Rail and Public Transportation (DRPT). The Kingsport MTPO's jurisdiction covers part of Virginia as well as Tennessee and receives separate FTA funding through each state government. This is a separate application and contract through Virginia's DRPT based on population in the Virginia portion of the urbanized area. These funds are used by the Kingsport MTPO for transportation planning activities. For FY24 the total grant funding is \$5,416, which is proportioned as follows: FTA 80% or \$4,332, VA DRPT 10% match or \$542, and City of Kingsport 10% match or \$542. Appropriation and a project budget for these funds have already been programmed through the City's FY24 budget process. The action approves submittal of the application and acceptance of the contract and Section 5303 funds.

FTA requires the FY23 Certifications and Assurances be executed by the City of Kingsport. This document contains the requirements that must be adhered to for all grants received from Virginia DRPT. Once this document is complete, the contract(s)/project agreement(s) will be issued.

Attachments:

Resolution
Certifications and Assurances

	Y	N	O
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—