AGENDA ACTION FORM

Conduct the 6-month Plan of Services Update for the Bancroft Chapel and Landfill Access Annexations

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager

Action Form No.: AF-83-2026
Work Session: May 4, 2026
First Reading: N/A

Final Adoption: May 5, 2026
Staff Work By: S. Cooper
Presentation By: S. Cooper

Strategic Focus Area: 6. Strong & Vibrant Neighborhoods

Recommendation:

- Hold Public Hearing and receive comment for the 6-month plan of services update for the Bancroft Chapel and Landfill Access Road Annexations.

Executive Summary:

Tennessee Code Annotated 6-51-108(c) states in part, "Upon the expiration of six (6) months from the date any annexed territory for which a plan of service has been adopted becomes a part of the annexing municipality and annually thereafter until such services have been extended according to such plan, there shall be prepared and published in the newspaper of general circulation in the municipality a report of the progress made in the preceding year…The governing body of the municipality shall publish notice of a public hearing on such progress reports and changes, and hold such hearing thereon." Due to this statute and the subsequent need to conduct the identified plan of service updates, it is recommended that the Board of Mayor and Alderman conduct a public hearing and receive comment.

The plan of services deadline for the Bancroft Chapel Annexation is September 16, 2030. Sewer is awaiting extension to the Bancroft Chapel Annexation area and water is served by Bloomingdale. Street markings will be updated when needed, street lights will not be required as they were not included within the Plan of Services.

The plan of services deadline for the Landfill Access Road Annexation is defined as "when development occurs." The remaining services of water and sanitary sewer will be extended to the Landfill Access annexation site when development occurs that requires these extensions.

The notice of public hearing was published on April 10, 2026.

Attachments:

1. Notice of Public Hearing
2. Plan of Services Report
3. Map

	Y	N	O
Baker	__	__	__
Cooper	__	__	__
Duncan	__	__	__
George	__	__	__
Mayes	__	__	__
Phillips	__	__	__
Montgomery	__	__	__