



**AGENDA ACTION FORM**

**Consideration of a Resolution Authorizing the Mayor to Execute an Agreement with ParentSquare for a Communications and Engagement Platform for Kingsport City Schools**

To: Board of Mayor and Aldermen  
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-133-2026  
Work Session: May 4, 2026  
First Reading: N/A  
Final Adoption: May 5, 2026  
Staff Work By: Committee  
Presentation By: David Frye

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**Strategic Focus Area: World-Class Education**

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**Recommendation:**  
Approve the Resolution

**Executive Summary:**

If approved, the City would utilize The Interlocal Purchasing System (TIPS-USA) cooperative purchasing agreement 230105 to enter into a multi-year agreement to purchase the ParentSquare parent engagement software for the school system for a total price of \$192,816.00 through June 30, 2029.

The City benefits from using cooperative purchasing contracts with the confidence we are receiving competitive pricing and knowing the products awarded have already been through the procurement process of the lead agency. Also, utilizing cooperative procurement agreements often leads to increased efficiency by decreasing the amount of time it takes from requisition entry to product receipt.

Funding will be from the General-Purpose School Fund.

The Board of Education approved this purchase on April 28, 2026.

- Attachments:**
1. Resolution
  2. Agreement/Quote
  3. BOE Recommendation
  4. TIPS Contract

|            | Y | N | O |
|------------|---|---|---|
| Baker      | — | — | — |
| Cooper     | — | — | — |
| Duncan     | — | — | — |
| George     | — | — | — |
| Mayes      | — | — | — |
| Phillips   | — | — | — |
| Montgomery | — | — | — |