



**AGENDA ACTION FORM**

**Consideration of a Resolution Authorizing the City Manager to Execute a Blanket Order for Copy Paper from Tennessee State Contract 77326**

To: Board of Mayor and Aldermen  
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-134-2026  
Work Session: May 4, 2026  
First Reading: N/A  
Final Adoption: May 5, 2026  
Staff Work By: Committee  
Presentation By: C. McCartt

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**Strategic Focus Area: 7. World-Class Education**

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**Recommendation:**  
Approve the Resolution

**Executive Summary:**  
If approved, this resolution authorizes the City Manager to execute a blanket order to American Paper & Twine for copy paper for use in City and Schools locations utilizing TN State Contract 77326 for the estimated cost of \$90,000.

The Tennessee State Contract for copy paper is available for local government agencies to use. The contract has been extended for its final renewal term, ending July 31, 2027. The current pricing is as follows: \$46.90 per case for 8.5" x11", \$59.90 per case for 8.5"x14" & \$47.00 per case for 11"x17".

Please see the attached TN State Contract.

Funding is identified in various City and Schools account

- Attachments:**  
1. Resolution  
2. TN State Contract

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—