

MEMORANDUM FOR THE RECORD

Parcel 062G, Group C, 026.00

In consideration of the information set out in a Memorandum attached hereto as "Exhibit A" and pursuant to the City of Kingsport Code of Ordinances, Chapter 2, Article VII, Sections 2-569 and 2-570, one (1) parcel of property located on Hawthorne Street and further identified as Control Map 062G, Group C, Parcel 026.00, all within the 11th Civil District on the Sullivan County Tax Map, is hereby declared surplus property of the City of Kingsport for the purpose of effecting, upon review of the Planning Commission and authorized approval of the Board of Mayor and Aldermen as may be required, the transfer of the above-described tract of real property to a prospective buyer, with ingress and egress easements as may be considered necessary by the Public Works Director.



Travis Bishop, City Recorder

Date

2/9/26

Attachment:

Exhibit A Deputy City Recorder Angie Marshall's Memorandum of February 6, 2026

cc: Bart Rowlett, City Attorney
Ken Weems, Planning Manager

“Exhibit A”

M E M O R A N D U M

TO: Travis Bishop, City Recorder

FROM: Angie Marshall, Municipal Clerk/Deputy City Recorder

SUBJECT: **Disposition of Parcel 26 of Tax Map 62G, Group C**

DATE: February 6, 2026

ATTACHED: 1) Map of City-owned property described as:

Control Map 062G / Group C / Parcel 026.00

- 2) Email from Samuel Cooper, Planning with surplus report listing staff's recommendation to designate the City-owned property as surplus; and
- 3) Minutes from the March 28, 2019 Meeting of the Kingsport Regional Planning Commission.

SUMMARY: The attached report to the Planning Commission denotes that City departments have been contacted and have expressed no objection to declaring this property surplus by the City. The Planning Commission voted unanimously to recommend approval of making this property surplus.

ACTION: A Memorandum for the Record has been prepared for your consideration. Its content should satisfy the requirement for declaring this property surplus and allowing this item to be brought before the BMA and allowing the City Attorney to proceed to prepare the necessary deed to convey this property to the interested party.