



**AGENDA ACTION FORM**

**Consideration of a Resolution to Apply for and Participate in a Regional Digitization Hub Project by the Tennessee State Library and Archives**

To: Board of Mayor and Aldermen  
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-77-2025  
Work Session: March 31, 2025  
First Reading: N/A  
Final Adoption: April 1 2025  
Staff Work By: Committee  
Presentation By: Michael T. Borders

**Recommendation:**

Approval of the Resolution.

**Executive Summary:**

If approved the city will apply and execute all necessary documents to participate in the Digital Tennessee Local Collection Project by the Tennessee State Library and Archives (TSLA).

TSLA has recently invested in creating a digital hub, which includes specialized equipment, to digitize archival materials for Digital Tennessee. Kingsport Public Library and Archives (KPL&A) will be the first external organization to utilize the digital hub in the Holston River Region.

The State will host these materials at no cost to KPL&A. KPL&A will provide staff and the materials for this project. The digital hub at the Holston River Regional Library will provide staff training and equipment.

KPL&A will digitize 37 bound volumes of Tennessee Eastman Corporation (TEC) newsletters. The original TEC newsletter collection has 54 total volumes, KPL&A digitized the first 17 volumes at a cost of \$5,000 last year as part of a grant. This project will complete the digitization of all volumes of the TEC newsletters at no cost.

**Attachments:**

- 1. Resolution
- 2. Digital Collection Acknowledgement
- 3. Digital Tennessee Project Proposal Form

	<u>Y</u>	<u>N</u>	<u>O</u>
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—