



AGENDA ACTION FORM

Consideration of a Resolution Renewing the Award of the Bid for School Crossing Guard Services and Authorizing the Mayor to Sign All Applicable Documents and Ratify the Mayor’s Signature on the Consent Assignment Agreement

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-78-2025
Work Session: March 31, 2025
First Reading: N/A
Final Adoption: April 1, 2025
Staff Work By: Comm. S. Chambers
Presentation By: Chief D. Phipps

Recommendation:
Approve the Resolution.

Executive Summary:
Bids were opened on May 24, 2018, for the acquisition of school crossing guard services. The City’s Invitation to Bid included a renewal option clause which allows the city to renew the award for an additional 12-month period if costs are acceptable to both parties with BMA approval. Cross Safe was recently acquired by All City Management Services. They have provided a consent assignment of crossing guard services agreement to assume responsibility of the original contract. Due to the acquisition, there was an urgency to sign the consent agreement for All City Management to continue the services without interruption.

City Management Services has requested a consumer price index increase of 2.96% to give their staff a cost of living pay increase for the 2025-2026 school year. It is the recommendation of the Police Department to extend the school crossing guard services with All City Management Services for an additional 12-month period.

If approved, this resolution will ratify the mayor’s signature on the consent assignment of crossing guard services agreement. It will also renew the contract for another year and authorize the mayor to sign all applicable documents.

Kingsport City Schools will transfer a specified amount annually. Funding is identified in the Police Department Budget Account # 110-3001-441-2020

Attachments:

- 1. Resolution
- 2. Bid Opening Minutes
- 3. Recommendation Memo & Renewal Letter
- 4. Consent Assignment of Crossing Guard Services Agreement

	<u>Y</u>	<u>N</u>	<u>O</u>
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—