



KINGSPORT POLICE DEPARTMENT

MEMORANDUM

TO: Nikisha Eichmann, Asst. Procurement Manager

FROM: Commander Sean E. Chambers

RE: School Crossing Guard Services

DATE: March 12, 2025

This memo is to inform you of our desire to continue using Cross Safe for school crossing guard services for the upcoming 2025-2026 school year. Cross Safe has made a request for a price increase to address cost of living expenses. This increase is 2.96% and both the Kingsport Police Department and the Kingsport City School system are agreeable to this nominal increase. This increase will be managed within our proposed FY 26 budget. Since this is a shared endeavor between the Kingsport Police Department and the Kingsport City school system, the MOU between the school system and the police department will be amended to reflect any change involving the shared cost and/or the amount of reimbursement.



ALL CITY MANAGEMENT SERVICES

March 11, 2025

Nikisha Eichmann
Assistant Procurement Manager
City of Kingsport
225 W. Center St., Kingsport, TN 37660

Dear Assistant Manager:

It is once again that time of year when many agencies are formulating their budgets for the coming fiscal year. Toward that end, please allow this letter to serve as confirmation of our interest in extending our agreement for providing School Crossing Guard Services through the 2025-2026 school year.

The following is a summary of the requested rate increase for Crossing Guard Services for the City of Kingsport's 2025-2026 school year:

- Cost per Crossing Guard, per day (1 hour): \$50.12

We remain committed to providing a safe, cost-effective and professional School Crossing Guard Program we hope you will find this new pricing acceptable. If you have any questions or need additional information, please contact me at (800) 540-9290. Take care.

Sincerely,

David Mecusker
Marketing and Contracts Manager
david@thecrossingguardcompany.com