



AGENDA ACTION FORM

Declaration by the Mayor of a Vacancy on the Board of Mayor and Aldermen

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-255-2024
Work Session: September 3, 2024
First Reading: N/A
Final Adoption: September 3, 2024
Staff Work By: Chris McCartt
Presentation By: Mayor Montgomery

Recommendation:

Declare a vacancy.

Executive Summary:

As a result of the recent City of Kingsport election of Paul W. Montgomery elected as mayor, a vacancy has been created on the board. In accordance with the requirements of Article III, sections 2 and 10 of the Charter of the City of Kingsport, the mayor must declare the office of alderman vacant. The position must be filled by the remaining board members within thirty (30) days of the declaration of the vacancy. The appointment must be made by an affirmative vote of the majority (4) of the remaining members of the board. The vote appointing an individual must be a roll call vote. The term of the appointment will be from the date the appointee is sworn into office until the first regular meeting in September, 2026.

The individual selected must be: 1) a legal resident of the city; 2) 18 years of age or older; 3) residing in the city for at least one year preceding the selection or has been annexed in the year prior to the selection; 4) and is not an employee of the city, including the city school system.

When the board is ready to make the appointment, it should be made by a motion, a second, discussion and a roll call vote.

Attachments:

1. Article III, Sections 2 and 10 Charter of the City of Kingsport

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Phillips	—	—	—
Vacancy	—	—	—
Montgomery	—	—	—