



AGENDA ACTION FORM

Consideration of a Resolution Authorizing the Kingsport Mayor to Execute and File Applications and Necessary Documents for Federal Assistance on Behalf of the City of Kingsport

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-248-2024
Work Session: September 3, 2024
First Reading: N/A
Final Adoption: September 3, 2024
Staff Work By: Candace Sherer
Presentation By: Candace Sherer

Recommendation:
Approve the Resolution.

Executive Summary:
When a new Mayor is appointed, the Federal Transit Administration (FTA) and the Tennessee Department of Transportation (TDOT) requests signatory authority be formally transferred from the previous Mayor to the new one. The resolution and designation form states Mayor Paul Montgomery or his designee is authorized to execute and file awards, contracts and necessary documents to FTA and TDOT on behalf of the City of Kingsport.

- Attachments:**
1. Resolution
 2. Sample Designation Form

| | Y | N | O |
|------------|---|---|---|
| Baker | — | — | — |
| Cooper | — | — | — |
| Duncan | — | — | — |
| George | — | — | — |
| Phillips | — | — | — |
| Vacancy | — | — | — |
| Montgomery | — | — | — |