

## **RESOLUTION NO. 2026-???**

A RESOLUTION SETTING THE RATES, FEES AND CHARGES AS PROVIDED BY THE CITY OF KINGSPORT CODE OF ORDINANCES

WHEREAS, a Code of Ordinances of the City of Kingsport, Tennessee, went into effect October 26, 2012; and

WHEREAS, various fees and charges provided for in said Code must be set by resolution of the Board of Mayor and Aldermen.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Kingsport that the rates, fees, and charges as provided by the Kingsport City Code be approved as provided for in the following schedule.

KINGSPORT CODE OF ORDINANCES  
SCHEDULE OF FEES AND CHARGES  
ADOPTED BY RESOLUTION NO. 2026-??? on June 16, 2026  
Effective July 1, 2026, unless otherwise stated herein

**Chapter 2 - Administration**

A. Returned check handling charge .....	\$30.00
B. City Court	
1. Court Costs (per case) .....	\$85.00
2. Local Litigation fee .....	\$13.75
C. Public Records	
1. Copy/Duplication	
(a) Per page – black and white (more than 10 pages) .....	\$0.15
(b) Per page – color (more than 10 pages).....	\$0.50
(c) Labor cost-in excess of one (1) hour-spent locating-retrieving-redacting-reproducing records.....	varies
D. Credit and Debit Card Transactions and Convenience Fees .....	
1. Property Taxes Transactions Paid including real or personal	
(a) Card Processing Fee for Property Taxes paid with a debit/credit card.....	2.75%
E. Engineering	
1. Pick-up fee for project bid documents for City-associated projects (nonrefundable).	
(a) Construction plans, specifications, bid form & associated documents.....	\$50.00

**Chapter 6 - Alcoholic Beverages and Beer**

A. On-Premises and/or Off-Premises beer permit application* filing fee .....	\$250.00
B. Special Occasion/Multiple Event beer application* (nonprofit organization).....	\$100.00
C. Temporary beer application* (one time, private business).....	\$50.00
D. Publication for Called Meeting of the Kingsport Beverage Board .....	\$130.00

*NOTE: \*All application filing fees are nonrefundable.*

**Chapter 22 - Building and Building Regulations**

A. Electrical	
1. Permit fees	
(a) Minimum electrical permit issuance fee.....	\$30.00
(b) Outlets, each.....	\$0.75
(c) Luminaires, strobe, horn, each .....	\$0.75
(d) Switches, each.....	\$0.75
(e) Motors	
(1) Fractional.....	\$1.00
(2) Each additional motor or horsepower or fraction thereof .....	\$1.00
(f) Services	
(1) Up to and including 100 amperes .....	\$30.00
(2) Each additional 100 amperes .....	\$10.00
(g) Temporary Service.....	\$30.00
(h) Water Heater.....	\$5.00
(i) Range .....	\$5.00
(j) Dryer .....	\$5.00
(k) Transformer, each KVA.....	\$0.75
(l) Heating System/Generator/Solar/EV, per KW .....	\$1.00

- (m) Cooling & refrigeration systems per tonnage.....\$1.00
- (n) Pool Electric.....\$30.00
- (o) Inspection fee per inspection.....\$3.00
- (p) Additional inspections necessary due to noncompliant work.....\$50.00
- (q) Fee for Solar/Generator/EV install.....\$30.00 \$5.00 per \$1,000 of job cost
- 2. Technology Fee.....\$7.00
- 3. Electricians
  - (a) Application review fee ..... \$30.00
  - (b) Electric contractor annual licensing fee ..... \$50.00
  - (c) Working without a permit..... DOUBLE PERMIT FEE

B. Gas

- 1. Gas permit fees
  - (a) Minimum gas permit issuance fee ..... \$30.00
  - (b) Conversion burners, heating boilers
    - (1) Up to & including 1,200 square feet of steam or 1,800 square feet of water.\$20.00
    - (2) 1,201 to 5,000 square feet of steam or over 1,800 square feet of water.\$25.00
    - (3) 5,001 to 25,000 square feet of steam ..... \$35.00
    - (4) Over 25,000 square feet of steam ..... \$45.00
  - (c) Conversion burners, power boilers
    - (1) Up to and including 5 horsepower ..... \$20.00
    - (2) 6 - 50 horsepower.....\$25.00
    - (3) 51 - 150 horsepower.....\$35.00
    - (4) Over 150 horsepower ..... \$45.00
  - (d) Furnaces
    - (1) Up to and including 100,000 BTU ..... \$15.00
    - (2) Over 100,000 BTU.....\$25.00
    - (3) Floor furnace (one) .....\$15.00
    - (4) Each additional floor furnace (in same building).....\$10.00
  - (e) Conversion burners, furnaces
    - (1) Up to and including 100,000 BTU ..... \$20.00
    - (2) 100,001 to 200,000 BTU.....\$25.00
    - (3) Over 200,000 BTU.....\$45.00
  - (f) Space heaters
    - (1) Up to and including 30,000 BTU ..... \$20.00
    - (2) 30,001 to 50,000 BTU.....\$25.00
    - (3) Over 50,000 BTU.....\$30.00
    - (4) Each additional space heater (in same building).....\$10.00
  - (g) Unit heaters
    - (1) 50,000 - 200,000 BTU, each.....\$20.00
    - (2) Over 200,000 BTU.....\$25.00
  - (h) Accessory gas equipment
    - (1) Grills, dryers, ranges, fryers, logs, etc.....\$15.00
    - (2) Pool heater up to 100,000 BTU .....\$15.00
    - (3) Pool heater and other equipment over 100,000 BTU.....\$25.00
    - (4) Water heater up to and including 100,000 BTU .....\$15.00
    - (5) Water heater/boiler over 100,000 BTU .....\$25.00
    - (6) Gas generator .....\$25.00
    - (7) Unit heater up to & including 200,000 BTU .....\$20.00
    - (8) Unit heater over 200,000 BTU .....\$25.00
    - (9) Floor furnace, each.....\$15.00
    - (10) Furnaces up to & including 100,000 BTU.....\$15.00
    - (11) Furnaces over 100,000 BTU.....\$25.00
    - (12) Space heaters up to 50,000 BTU.....\$25.00

- (13) Space heaters over 50,000 BTU..... \$30.00
- (14) Up to & including 500 gallon propane tank..... \$15.00
- (15) 501-1000 gallon propane tank ..... \$25.00
- (16) 1001 gallon & up propane tank..... \$30.00
- (17) Fuel tank installation/removal, per tank..... \$30.00
- (i) Unclassified commercial/industrial (ovens, incinerators, melting pots, etc.):
  - (1) 20,000 - 200,000 BTU ..... \$20.00
  - (2) 200,001 - 300,000 BTU ..... \$25.00
  - (3) 300,001 - 1,000,000 BTU ..... \$30.00
  - (4) 1,000,001 - 5,000,000 BTU ..... \$35.00
  - (5) Over 5,000,000 BTU..... \$40.00
- (j) Pipe testing for gas installation
  - (1) Minimum fee for testing gas pipe installation ..... \$30.00
- (k) Inspection fee per inspection..... \$3.00
- (l) Additional inspections necessary due to noncompliant work..... \$50.00
- 2. Technology Fee..... \$7.00
- 3. Gas Fitters
  - (a) Application review fee ..... \$30.00
  - (b) Annual licensing fee..... \$50.00
  - (c) Working without a permit..... DOUBLE PERMIT FEE

C. Plumbing

- 1. Permit and inspection fees
  - (a) Minimum plumbing permit issuance fee ..... \$30.00
  - (b) Each fixture or opening into sewer line..... \$5.00
  - (c) Water heater opening fee ..... \$5.00
  - (d) Additional inspections necessary due to noncompliant work..... \$50.00
  - (e) Connection to the City sewer system (new & replacement)..... \$30.00
  - (f) Connection to the City water system (new & replacement)..... \$30.00
  - (g) Inspection fee per inspection..... \$3.00
- 2. Technology Fee ..... \$7.00
- 3. Plumbers
  - (a) Application review fee ..... \$30.00
  - (b) Annual license fee..... \$50.00
  - (c) Working without a Permit (all types) ..... DOUBLE PERMIT FEE

D. Mechanical

- 1. Permit fees
  - (a) Minimum mechanical permit issuance fee..... \$30.00
  - (b) Fee for heating/ventilating duct, air conditioning & refrigeration systems  
..... \$30.00 + \$5.00 per \$1,000 of job cost
  - (c) Fee for sprinkler/fire suppression/fire alarm systems... \$30.00 + \$5.00 per  
\$1,000 of job cost
  - (d) Hood Cleaning inspection..... \$50.00
  - (e) Additional inspections necessary due to noncompliant work..... \$50.00
  - (f) Fuel tank installation/removal..... \$30.00 + \$5.00 per \$1,000 of job cost
  - (g) Boilers based on BTU input
    - (1) 33,000 (1 BHP) - 165,000 BTU (5 BHP)..... \$20.00
    - (2) 165,001 (5 BHP) - 330,000 BTU (10 BHP) ..... \$25.00
    - (3) 330,001 (10 BHP) - 1,165,000 BTU (52 BHP)..... \$30.00
    - (4) 1,165,001 (52 BHP) - 3,300,000 BTU (98 BHP)..... \$35.00
    - (5) Over 3,300,000 BTU..... \$45.00
  - (h) Inspection fee per inspection..... \$3.00
- 2. Technology Fee..... \$7.00
- 3. Mechanical Installers

- (a) Application review fee.....\$30.00
- (b) Mechanical contractor annual licensing fee..... \$50.00
- (c) Working without a permit.....DOUBLE PERMIT FEE
- E. Building Permit Fees (includes grading permits)
  - 1. Total Valuation
    - (a) \$1.00 - \$2,000: minimum fee.....\$30.00
    - (b) \$2,001 - \$50,000: \$30.00 for the first \$2,000 plus \$4.50 for each additional thousand or fraction thereof, up to & including \$50,000
    - (c) \$50,001 - \$100,000: \$246.00 for the first \$50,000 plus \$3.50 for each additional thousand or fraction thereof, up to & including \$100,000
    - (d) \$100,001 - \$500,000: \$421.00 for the first \$100,000 plus \$3.00 for each additional thousand or fraction thereof, up to & including \$500,000
    - (e) \$500,001.00 and up: \$1,621.00 for the first \$500,000 plus \$2.50 for each additional thousand or fraction thereof
    - (f) Building without a Permit..... DOUBLE PERMIT FEE
    - (g) Inspection fee per inspection.....\$3.00
    - (h) Additional inspections necessary due to noncompliant work.....\$50.00
  - 2. Contractors/Home Improvement Application Fee.....\$30.00
  - 3. Technology Fee .....\$7.00
  - 4. Moving of any building or structure.....\$100.00
  - 5. Demolition
    - (a) Residential building or structure (30 day limit) .....\$50.00
    - (b) Commercial structure .....\$100.00
    - (c) Interior Demolition/Remodel Total Valuation
      - (1) \$1.00 - \$2,000: minimum fee .....\$30.00
      - (2) \$2,001 - \$50,000: \$30.00 for the first \$2,000 plus \$4.50 for each additional thousand or fraction thereof, up to & including \$50,000
      - (3) \$50,001 - \$100,000: \$246.00 for the first \$50,000 plus \$3.50 for each additional thousand or fraction thereof, up to & including \$100,000
      - (4) \$100,001 - \$500,000: \$421.00 for the first \$100,000 plus \$3.00 for each additional thousand or fraction thereof, up to & including \$500,000
      - (5) \$500,001.00 and up: \$1,621.00 for the first \$500,000 plus \$2.50 for each additional thousand or fraction thereof
  - 6. Temporary structures, tents, banners, etc. (minimum fee) .....\$30.00
    - (a) Tents, 30-day maximum
    - (b) Banners, 15-day maximum twice a year
  - 7. Sign permits, per square foot (minimum \$30 fee if less than 20 sq. ft.).....\$1.00
- F. Plans Review
  - 1. Review Fee, Residential.....No Fee
  - 2. Review Fee, Commercial & Multi-family (3 or more units) & grading/site plan based on construction value:
    - (a) Up to \$100,000 .....\$25.00
    - (b) \$100,001 - \$200,000 .....\$50.00
    - (c) \$200,001 - \$300,000 .....\$100.00
    - (d) \$300,001 - \$400,000 .....\$150.00
    - (e) \$400,001 - \$500,000 .....\$200.00
    - (f) \$500,001 - \$1,000,000 .....\$250.00
    - (g) \$1,000,001 - \$2,000,000 .....\$300.00
    - (h) \$2,000,001 - \$3,000,000 .....\$350.00
    - (i) \$3,000,001 - \$4,000,000 .....\$400.00
    - (j) \$4,000,001 - \$5,000,000 .....\$500.00
    - (k) \$5,000,001 and above..... Value X 0.0001
    - (l) Submittal of revisions after plans are approved.....50% of Original Fee

G. Certificates of Occupancy	
1. Residential.....	No Fee
2. Commercial	
(a) Permanent	\$30.00
(b) Temporary, 30 days maximum.....	\$50.00
(c) Temporary Extension, 15 days maximum.....	\$50.00
(d) Change of Use.....	\$30.00
H. Administrative fee to process & attach late filed documentation to permit.....	\$30.00
1. Application for Board of Adjustments & Appeals.....	\$100.00
2. Advice Call (applies to ALL permits).....	\$30.00
I. Application for Board of Adjustments & Appeals.....	\$100.00
J. Advice Call (Applies to all permits).....	\$30.00

**Chapter 26 - Businesses**

A. Massage parlor permit application* .....	\$250.00
B. Fortunetellers, Clairvoyants and Similar Pursuits permit application*.....	\$250.00
C. Commercial Pedal Carriage permit application*.....	\$50.00
1. Annual renewal fee .....	\$20.00

*\*These permits shall remain valid for one year after issuance. All application filing fees are nonrefundable.*

**Chapter 42 – Fire Prevention and Protection**

A. Food trucks/trailers	
1. Initial annual inspection.....	\$150.00
2. Annual renewal .....	\$50.00
3. Three (3) -day permit .....	\$75.00
B. To hire a Firefighter for special events/details, per hour (3 hour minimum).....	\$60.00

*Note: All requests are subject to Fire Department review/approval & require a minimum 48 hour notice.*

**Chapter 50 – Law Enforcement**

A. To hire a Police Officer for special events/details, per hour (3 hour minimum)....	\$60.00
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*Note: All requests are subject to Police Department review/approval & require a minimum 48 hour notice.*

**Chapter 54 – Library**

A. Library User Fees	
1. Outside of service area (50 miles) fee, per year.....	\$10.00
2. Overdue fines	
(a) Charge per day, each book or other non-video/film circulating item (maximum \$5.00 each Adult item or Juvenile item).....	\$0.20
(b) Charge per hour, laptop in house use late fee.....	\$0.50
(c) *Charge per day, each DVD (max. \$5 each DVD).....	\$0.20
(d) *Charge per day, each video game (max \$5.00 each video game)..	\$1.00
*NOTE: DVD/Video games MUST be returned to designated areas. If returned to the book drop..... (Replacement cost – if damaged)+	\$3.00
3. Lost material fees	
(a) Collection materials, plus replacement cost .....	\$10.00
(b) Library Card replacement.....	\$3.00
4. Duplication fee	
(a) Photocopying or printing per page .....	\$0.20
(b) Microfilm or microfiche copying per page .....	\$0.20

(c) Color Copy per page .....	\$0.50
(d) Fax per page.....	\$1.00
5. Auditorium use, per hour, Commercial.....	\$50.00
6. Board Room, per hour, Commercial.....	\$25.00
7. 3D Printer	
(a) Per Gram of Filament.....	\$0.20
(b) Per Print Request .....	\$1.00
8. Makerspace	
(a) Buttons .....	\$0.50
(b) Magnets.....	\$0.50
(c) Cricut Page .....	\$1.50
(d) Laminator, per inch of material (6 inch minimum).....	\$0.50
9. Hotspot Pack	
(a) Hotspot Checkout, 7 days .....	\$10.00
(b) Hotspot Overdue, per day .....	\$5.00
(c) Hotspot Maximum Overdue Fee.....	\$25.00
(d) Hotspot returned anywhere but to Library Staff.....	\$25.00
(e) Lost Hotspot USB Cable .....	Replacement cost + \$10.00
(f) Lost Hotspot Charger.....	Replacement cost + \$10.00
(g) Lost Hotspot Carrying Case .....	Replacement cost + \$10.00
(h) Lost Hotspot.....	Replacement cost + \$10.00
10. Library of Things and STEM Kits	
(a) Overdue fine, per day .....	\$5.00
(b) Maximum fine .....	\$25.00
(c) Returning anywhere but to Library staff.....	\$5.00
(d) Lost item .....	Replacement cost + \$10.00
11. Programs.....	\$1.00-\$50.00
<b>B. Archives User Fees</b>	
1. Publication (print, electronic, video or film) use fee, images	
(a) For profit corporations, partnerships, businesses or individuals	
(1) Editorial (i.e. within a published work), per item.....	\$5.00
(2) Non-editorial (i.e. posters, brochures, etc.), per item .....	\$5.00
(b) Non-profit corporations, organizations, government agencies or individuals	
(1) Editorial, educational, personal, per item.....	\$1.00
(2) Non-editorial, per item .....	\$1.00
2. Videotaping or filming onsite fee	
(a) For profit set up.....	No charge
(b) For profit pull fee per item .....	No charge
(c) Non-profit, set up fee only .....	No charge
3. Duplication fee, photocopying, per page .....	\$0.20
4. Duplication fee, scanning, per image .....	\$0.25
5. Duplication fee, slides	
(a) For profit per group of 10 slides .....	\$5.00
(b) Non-profit per group of 10 slides.....	\$5.00
6. Postage and handling fee	
(a) Requested mail orders .....	Cost of postage/supplies
(b) Handling fee	
(1) Total order cost of \$10.00 or less .....	\$2.00
(2) Total order cost between \$10.00 and \$20.00 .....	\$3.00
(3) Total order cost of \$20.00 or more .....	\$4.00
(4) Certified mail (large orders).....	\$7.00

\*NOTE: The Library Commission has the authority to add or modify any fees in Chapter 54 – Library.

**Chapter 58 - Manufactured Homes and Trailers**

- A. Permit Application Fee (each space or proposed space).....\$1.00  
*Note: The permit shall expire at the end of each calendar year.*
- B. Permit Transfer (each space).....\$1.00

**Chapter 62 – Offenses and Nuisances**

State Law References:

- (a) Tennessee Sexual Offender and Violent Sexual Offender Registration Verification and Tracking Act of 2004
- (b) Tennessee Code Annotated Title 40 Chapter 39 Section 204
- A. Sexual offender registration fee .....\$200.00
- B. Violent sexual offender registration fee .....\$200.00

**Chapter 66 – Parks and Recreation**

**NOTE:** Facility fees for Parks and Recreation can be discounted by fifty percent (50%) for activities sponsored by the following:

- Kingsport Boys and Girls Club
- Kingsport Economic Development Board
- Kingsport Housing Authority
- Kingsport Convention & Visitor's Bureau
- Eastman Recreation
- Kingsport Chamber of Commerce (& umbrella programs)

The City Manager or designee has the authority to adjust any fees in Chapter 66-Parks & Recreation.

**CULTURAL ARTS EVENTS/FACILITIES:**

- A. Cultural Arts Fees for Special Events
  - 1. Concerts/Theatre Performances, per adult..... \$5.00 - \$150.00  
(Senior & student ticket will be determined on each Event basis)
  - 2. "Christmas Connection" - Annual arts & crafts (Admission fee to be determined on Event basis)  
Festival fee per exhibitor's space (based on hours of operation).\$100.00 - \$300.00
  - 3. Cultural Arts Festival Fee.....\$50.00 - \$125.00
  - 4. Cultural Arts Program Fee.....\$50.00 - \$125.00
- B. Kingsport Renaissance Center
  - \*Renter will pay for costs incurred as a result of any damage to facility, furnishings, equipment or grounds rising out of use of the Kingsport Renaissance Center.
  - \*An off-duty City of Kingsport Firefighter or Police Officer may be required at certain Events. Charges related to security will be the responsibility of the renter.
  - 1. Room Rentals. Room rentals shall be subject to the following conditions:
    - (a) Fees are per hour.
    - (b) 3-hour minimum rental unless otherwise noted. Plus base fee = 1 hour rental.
    - (c) At the discretion of Renaissance Center Management, a renter can be charged a cleaning fee that is equal to one hour use of the space if the renter doesn't leave the space in the same condition as it was on arrival.

<u>ROOM</u>	<u>DESCRIPTION</u>	<u>DIMENSIONS</u>	
228	Conference room	23 x 30	\$20.00
230	Meeting Room	23 x 30	\$20.00
231	Gallery	23 x 30	\$20.00
232	Gallery	23 x 30	\$20.00
239	Exhibit/Meeting	23 x 46	\$30.00
302	Dance Studio	23 x 45	\$30.00
310	Rehearsal Hall	36 x 54	\$30.00

- 2. Specialty Areas
  - (a) Gymnasium, per hour (2 hour minimum) ..... \$40.00
  - (b) Theatre, per hour (3-hour minimum)..... \$40.00
    - Theater rentals shall be subject to the following conditions:
    - (1) Rental of the theater includes use of the house lights only.
    - (2) A technician for any use of the technical aspects of the theater must be approved. Charges related to technical labor will be the responsibility of the renter.
  - (c) First Floor Courtyard (3-hour minimum)..... \$200.00
  - (d) Second and Third Floor Atriums (3-hour minimum) ..... \$30.00
    - (1) Rental must be in conjunction with another room rental
    - (2) Certain activities may be restricted.
- 3. Equipment Rentals
  - (a) Piano rental, per use ..... \$30.00
- 4. Marquee, 3-day minimum per side ..... \$30.00
- 5. Rentals exceeding the scheduled ending reservation time, per half hour (with a minimum charge of \$50.00)..... \$50.00

**PARK AND RECREATION EVENTS/FACILITIES:**

A. V.O. Dobbins Sr., Complex, Room, Gym & Field Rental Fees

NOTE: Deposit – 50% of rental fee may apply at the discretion of Parks and Recreation Management. Renter will pay for cost incurred as a result of any damage to facility, furnishings, equipment or grounds rising out of use of the facility.

\*An off-duty City of Kingsport Firefighter or Police Officer may be required at certain Events. Charges related to security will be the responsibility of the renter.

- 1. Douglass Room – (Includes Tables and Chairs)
  - (a) City residents, individual & groups, per hour (3-hour minimum)..... \$40.00
  - (b) Non-City residents, individual & groups, per hour (3-hour minimum)... \$60.00
  - (c) Equipment Fees
    - (1) LCD projector and screen, per Event..... \$40.00
  - (d) Catering Kitchen
    - (1) Use w/Douglass Room for food preparation, per Event..... \$40.00
  - (e) Event with Sales/Tickets, additional fee per hour..... \$10.00
  - (f) Room setup fee (non-standard arrangement)..... \$50.00
  - (g) After hours fee, per hour..... \$20.00
- 2. Eastman Foundation Conference Room per hour (2-hour minimum)..... \$15.00-25.00

3. Gym Rentals

NOTE: Deposit - \$50.00 per gym, per day may apply at the discretion of Parks & Recreation Management

- (a) Gym #1 Rental – (Excludes Concession Rights)
  - (1) Gymnasium Usage, per hour (2-hour minimum)..... \$30.00
  - (2) Tournament Rental, per day (10-hour maximum)..... \$300.00
  - (3) Each additional hour after 10..... \$15.00 – \$40.00
  - (4) Pickleball, per hour (2-hour minimum) includes nets..... \$40.00
- (b) Gym #2 Rental – (Excludes Concession Rights)
  - (1) Gymnasium Usage, per hour (2-hour minimum)..... \$40.00
  - (2) Tournament Rental, per day (10-hour maximum)..... \$400.00
  - (3) Each additional hour after 10..... \$15-40.00
  - (4) Pickleball, per hour (2-hour minimum) includes nets..... \$40.00
- (c) Vendor Fee (including the sale of tickets)..... \$50.00/vendor or \$100.00/event
- 4. Field Rental
  - (a) Per Hour (3-hour minimum)..... \$20.00
  - (b) Event with Sales/Tickets, additional fee per hour ..... \$5.00

- (c) Use of Lights, per day .....\$20.00-\$75.00
- 5. Parking Lot without Gym/Bathroom Access (*Does not include tables and chairs*)
  - (a) 8-hour minimum.....\$100.00
  - (b) Additional time, per hour.....\$20.00
  - (c) Parking Lot with Bathroom Access.....\$150.00

**B. Park Rentals**

NOTE: Deposit – 50% of rental fee may apply at the discretion of Parks and Recreation Management. Renter will pay for cost incurred as a result of any damage to facility, furnishings, equipment or grounds rising out of use of the facility.

\*An off-duty City of Kingsport Firefighter or Police Officer may be required at certain Events. Charges related to security will be the responsibility of the renter.

**1. Borden Park**

- (a) Shelters Large (3-hour minimum)
  - (1) City residents, individual & groups, per hour, per shelter \$10.00
  - (2) Non-City resident, individuals & groups, Per hour, per shelter...\$20.00
  - (3) Event with Sales/Tickets, additional fee per hour .....\$5.00
- (b) Shelters Small (3-hour minimum)
  - (1) City resident, individual & groups, per hour, per shelter .....\$8.00
  - (2) Non-City resident, individuals & groups, per hour, per shelter .....\$15.00
  - (3) Event with Sales/Tickets, additional fee per hour .....\$5.00
- (c) Borden Park Disc Golf Course Tournament
  - (1) Entry Fee, per person .....\$5.00-\$15.00
  - (2) Vendor Fee (including the sale of tickets).\$50.00/vendor or \$100.00/event
- (d) Community Center (3-hour minimum)
  - (1) City resident, individuals and groups, Per hour .....\$30.00
  - (2) Non-City resident, individuals and groups, Per hour.....\$40.00
  - (3) Event with Sales/Tickets, additional fee per hour .....\$5.00
- (e) Borden Park Grounds (3-hour minimum)
  - (1) Per hour.....\$10.00-\$50.00
  - (2) Exhibit rental, per hour.....\$20.00-\$60.00
  - (3) Event with Sales/Tickets, additional fee per hour .....\$10.00
- (f) Borden Park grounds with Community Center (3-hour minimum)
  - (1) Per hour.....\$35.00-\$70.00
  - (2) Exhibit rental, per hour.....\$40.00-\$100.00
  - (3) Event with Sales/Tickets, additional fee per hour.....\$10.00

**2. Riverview Splashpad Shelter\* (3-hour minimum)**

- (a) City resident, per hour, per shelter each.....\$15.00
- (b) Non-City resident, per hour, per shelter each .....\$25.00
- (c) Event with Sales/Tickets, additional fee per hour .....\$5.00

**3. Riverfront Park Shelter\* (3-hour minimum)**

- (a) City resident, per hour, per shelter each.....\$10.00
- (b) Non-City resident, per hour, per shelter each .....\$20.00
- (c) Event with Sales/Tickets, additional fee per hour .....\$5.00

**4. Glen Bruce Park Gazebo\* (3-hour minimum)**

- (a) City resident, per hour, per shelter each.....\$10.00
- (b) Non-City resident, per hour, per shelter each .....\$20.00
- (c) Event with Sales/Tickets, additional fee per hour .....\$5.00

**5. Memorial Gardens Park\* (3-hour minimum)**

- (a) Per hour .....\$15.00
- (b) Exhibit rental, per hour .....\$25.00
- (c) Event with Sales/Tickets, additional fee per hour .....\$5.00

**6. Legion Park\* (3-hour minimum)**

(a) Per hour .....	\$15.00
(b) Exhibit rental, per hour .....	\$25.00
(c) Event with Sales/Tickets, additional fee per hour .....	\$5.00
7. Ridgefields Park (excludes playground) (3-hour minimum)	
(a) Per hour .....	\$15.00
(b) Exhibit rental, per hour .....	\$25.00
(c) Event with Sales/Tickets, additional fee per hour .....	\$2.00
8. Blue Cross Healthy Place at Riverwalk Park Shelters (3-hour minimum)	
(a) City resident, per hour, per shelter each.....	\$20.00
(b) Non-City resident, per hour, per shelter each .....	\$30.00
(c) Event with Sales/Tickets, additional fee per hour .....	\$10.00
9. Preston Forest Park Shelter (3-hour minimum)	
(a) City resident, per hour, per shelter each.....	\$10.00
(b) Non-City resident, per hour, per shelter each .....	\$20.00
(c) Event with Sales/Tickets, additional fee per hour .....	\$5.00
10. Miracle Field Shelter (3-hour minimum)	
(a) City resident, per hour, per shelter each.....	\$20.00
(b) Non-City resident, per hour, per shelter each .....	\$30.00
(c) Event with Sales/Tickets, additional fee per hour .....	\$10.00
11. Scott Adams Memorial Skate Park Shelter (3-hour minimum)	
(a) City resident, per hour, per shelter each.....	\$10.00
(b) Non-City resident, per hour, per shelter each .....	\$20.00
(c) Event with Sales/Tickets, additional fee per hour .....	\$5.00
12. Facility use permit.....	\$25.00-\$100.00
(a) Permit fee waived when vendor facility fee is paid	
(b) Non-profit organizations.....	No Charge
13. Special Event permit.....	\$0.00 - \$75.00
(a) If actual City costs exceed the amount charged, the organizer will be assessed actual costs plus a 10% administrative fee.	
(b) Non-profit organizations / Expressive activities.....	No Charge
14. Greenbelt	
(a) Trail Race (5K or less distance).....	\$300.00
(b) Trail Race (distance greater than 5K).....	\$500.00
(c) Other events/uses, per day.....	\$250.00-\$500.00
15. Centennial Park Grounds (8-hour minimum).....	\$400.00
(a) Additional time, per hour.....	\$50.00
16. BlueCross Healthy Place at Riverwalk Park grounds (8-hour minimum).....	\$400.00
(a) Additional time, per hour.....	\$50.00
17. Brickyard Park per day (12-hour maximum).....	\$120.00-\$250.00
18. Domtar Park per day (12-hour Maximum).....	\$120.00-\$250.00
19. Eastman Park at Horse Creek per day (12-hour Maximum).....	\$120.00-\$250.00
C. Summer Playground Program	
1. City resident fee, per child, per session.....	\$100.00-\$150.00
2. Non-City resident fee, per child, per session .....	\$120.00-\$175.00
D. Home School Physical Education Class	
1. Fee, per session, per student.....	\$20.00-\$40.00
E. Community Center Class and Program Fees	
1. Skilled Classes and Instructional Programs	
(a) per class/session, per student - City resident.....	\$5.00-\$75.00
(b) per class/session, per student - Non-City resident.....	\$10.00-\$100.00
2. Day Camps	
(a) per session, per student - City resident.....	\$5.00-\$40.00

- (b) per session, per student - Non-City resident.....\$10.00-\$45.00
- 3. Specialty Camps
  - (a) per session, per student - City resident.....\$20.00-\$100.00
  - (b) per session, per student - Non-City resident.....\$25.00-\$110.00
- 4. Specialty Programs and Special Events
  - (a) per participant - City Resident..... \$5.00-\$30.00
  - (b) per participant - Non-City Resident.....\$10.00-\$35.00

F. Athletics

- 1. Youth Registration Fee
  - (a) Youth registration fee per sport.....\$20.00-\$50.00
  - (b) Late registration fee (after deadline).....\$5.00-\$25.00
  - (c) Equipment or uniform fee.....Actual Cost
- 2. Adult Basketball, Softball League & Flag Football Programs..\$350.00 - \$450.00
  - (a) Non-Resident fee per person.....\$10.00 - \$15.00
  - (b) Maximum Non-Resident fee per team.....\$75.00
- 3. Tournaments fee, per team.....\$75.00 - \$200.00
- 4. Basketball, 3 on 3 leagues
  - (a) Entry Fee, per team .....\$85.00-\$100.00
  - (b) Non-City resident fee, per person.....\$2.00
- 5. Volleyball
  - (a) Leagues - Indoor, per team .....\$120.00-\$180.00
    - (1) Non-City resident fee, per person .....\$10.00-\$15.00
    - (2) Maximum Non-Resident fee per team.....\$75.00
  - (b) Outdoor Leagues and Tournaments
    - (1) Triples .....\$45.00-\$90.00
    - (2) Doubles .....\$30.00-\$60.00
    - (3) Quads.....\$60.00-\$120.00
    - (4) Non-resident fee per person for leagues.....\$2.00
- 6. Adult Soccer
  - (a) Entry fee, per person.....\$30.00-\$50.00
  - (b) Non-City resident fee, per person.....\$10.00-\$15.00
  - (c) Maximum Non-Resident fee per team.....\$75.00
- 7. Adult Dodgeball
  - (a) Entry fee, per team .....\$85.00-\$100.00
  - (b) Non-City resident fee, per person .....\$10.00-\$15.00
  - (c) Maximum Non-Resident fee per team.....\$75.00
- 8. Tennis/Pickleball Instruction
  - (a) Instruction-Adults (19 and over), per session .....\$30.00-\$100.00
    - (1) Non-City resident fee, per session..... \$5.00
  - (b) Instruction-Children/teens (under 19), per session.....\$20.00-\$80.00
    - (1) Non-City resident fee, per session..... \$5.00
  - (c) Youth Tennis League Program.....\$15.00-\$60.00
    - (1) Non-City resident fee.....\$5.00
- 9. Tennis/Pickleball Tournament
  - (a) Entry fee, singles .....\$10.00-\$40.00
  - (b) Entry fee, doubles .....\$20.00-\$60.00
- 10. Tennis/Pickleball Courts Rental
  - (a) Individual court per hour (minimum 2 hours) .....\$8.00
  - (b) Tournament Rental, per court (min. 4 courts, per day (10 hr. max.) .....\$40.00
  - (c) Each additional hour after 10 hours.....\$2.00
  - (d) Vendor fee (including the sale of tickets).....\$50.00/vendor or \$100.00/event
- 11. Athletic Field Rental and Equipment

NOTE: Deposit—\$50.00 per field may apply at the discretion of Parks & Recreation Management. Renter will pay for costs incurred as a result of any damage to facility, furnishings, equipment or grounds rising out of use of the facility.

\*An off-duty City of Kingsport Firefighter or Police Officer may be required at certain Events. Charges related to security will be the responsibility of the renter.

- (a) Softball/Baseball field rental, per day per field (excludes concession rights) (12-hour maximum).....\$85.00-\$120.00
  - (1) Each additional hour after 12(per field).....\$15.00-\$40.00
  - (2) Use of lights, per day per field .....\$25.00-\$75.00
  - (3) Field drying material (per bag).....\$20.00 - \$30.00
- (b) Soccer field rental, per day per field (excludes concession rights) (12-hour maximum) ..... \$85.00-\$120.00
  - (1) Each additional hour after 12 (per field).....\$15.00 - \$40.00
  - (2) Use of lights, per day per field ..... \$25.00-\$75.00
  - (3) Fee, per team (tournaments, scrimmages, practices)..... \$20.00-\$30.00
- (c) Softball/Baseball/Miracle Field Soccer Field Rental (2-hour minimum)
  - (1) Per hour, per field (excludes concession rights)..... \$15.00-\$40.00
  - (2) Use of lights, per hour per field ..... \$15.00
- (d) Use of Parking Lot at Athletic Facilities (Use of restroom facilities included)\$100.00-\$150.00
- (e) Meeting room rental for Brickyard Park, Domtar Park and Eastman Park at Horse Creek, per hour (2-hour minimum) .....\$25.00-\$35.00
- (f) Meeting room rental for Brickyard Park, Domtar Park and Eastman Park at Horse Creek per tournament..... \$60.00-\$85.00
- (g) Rental of portable mounds per field, per tournament ..... \$75.00-\$100.00
- (h) Rental of green/white portable fencing per field, per tournament/event.....\$75.00-\$100
- (i) Rental of chain link portable fencing per field, per tournament/event.....\$100.00
- (j) Rental of white portable fencing (price per piece) ..... \$20.00
- (k) Delivery charge for white fencing..... \$50.00
- (l) Set-up fee for white fencing (price per piece).....\$20.00
- (m) Vendor fee (including the sale of tickets).....\$125.00/vendor or \$350.00/event

G. Allandale (Seasonal rates may apply to some Allandale Rental Fees)

NOTE: Damage Deposit – 50% (\$100.00 minimum) of rental fee may apply at the discretion of Parks and Recreation Management.

\*An off-duty City of Kingsport Firefighter or Police Officer may be required at certain Events. Charges related to security will be the responsibility of the renter.

1. Mansion and Garden Rental (rates will vary based on season, day of the week & time).

- (a) Daily rate (8 hours).....\$450.00 - \$1750.00
- (b) Hourly rate\* (3-hour minimum) .....\$75.00-\$250.00
- (c) Heron Dome\*\* (add on) (8 hours).....\$250.00-\$350.00
- (d) Amphitheater\*\*(add on) (8 hours).....\$300.00-\$500.00
- (e) Vendor fee (including sale of tickets)....\$50.00/vendor or \$150.00/event

\*May not be booked more than 60 days out.

\*\*Required to be added onto mansion & gardens rental. Minimum time for mansion & garden rental to be determined by management.

2. Mansion Tour Fees

- (a) Group tours, Monday–Friday, 8 AM–4 PM
  - (1) Group fee (plus per person fee) ..... \$30.00
  - (2) Per person ..... \$5.00
- (b) Individual tours, per person ..... \$6.00

3. Barn Rental (April–October only) rates will vary based on season, day of week & time)

- (a) Daily barn (8 hours).....\$450.00-\$780.00
- (b) Daily barn gazebo (8 hours).....\$225.00-\$550.00

- (c) Vendor fee (including sale of tickets).....\$50.00/vendor or \$150.00/event
  - 4. Picnic Pavilion Rental (April–October only) (rates will vary based on season, day of week & time)
    - (a) Daily pavilion (8 hours).....\$450.00-\$575.00
    - (b) Vendor fee (including sale of tickets)....\$50.00/vendor or \$150.00/event
  - 5. Photography and Rehearsal Fees
    - (a) Mansion Renters (use of house, gardens, grounds)
      - Monday–Thursday, 8 AM–4 PM (2-hour maximum) ..... No Charge
    - (b) Mansion Renters (use of house, gardens, grounds)
      - Monday–Thursday, 4 PM–9 PM, per hour (2-hour minimum)... \$60.00-\$80.00
    - (c) Non-Renters (use of house, gardens, grounds)
      - Monday–Thursday, 8 AM–4 PM per hour (2-hour minimum)...\$85.00-\$105.00
    - (d) Non-Renters (OUTDOORS ONLY/garden, grounds)
      - Monday–Thursday, 8 AM–4 PM per hour (2-hour minimum).... \$60.00-\$80.00
    - (e) All other times, per hour (allowed at the discretion of management).\$100.00-\$150.00
  - 6. Equipment Fees
    - (a) Folding Chairs, each ..... \$2.50
    - (b) Chivari Chairs, each..... \$4.00
    - (c) Tables, each..... \$8.00
    - (d) Piano and Disklavier, per Event ..... \$55.00
  - 7. Other Fees & Discounts
    - (a) Eighteen free bookings per year (to be used at the discretion of Management)
    - (b) Facility Bundle: up to 15% off for renters who rent multiple Allendale facilities for the same event (to be used at the discretion of management).
    - (c) Facility fee for events lasting more than designated time block or single space rentals, per hour.....\$100.00-\$150.00
    - (d) Cleaning fee, per event (to be used at the discretion of management).....\$250.00
    - (e) Set-up fee.....\$25.00-\$100.00
  - 8. Friends of Allendale
    - (a) Patron – 10% discount on one (1) party per year
    - (b) Benefactor – 15% discount on one (1) party per year
    - (c) Brooks Fellow – 25% discount on one (1) party per year
- H. Dog Park
- 1. Registration
    - (a) City resident, first dog (annual fee)..... \$25.00
    - (b) City resident, per additional dog (annual fee) .....\$15.00
    - (c) Non-resident, first dog (annual fee) .....\$35.00
    - (d) Non-resident, per additional dog (annual fee)..... \$25.00
  - 2. Key Cards, App Access and Tags
    - (a) Key card and additional app access, per card/app ..... \$15.00
    - (b) Dog Park tag replacement, per tag.....\$10.00
- I. Bays Mountain Park
- 1. Entrance/Parking
    - (a) City resident, per car (fits in standard parking spot)..... \$7.00
    - (b) Non-City resident, per car (fits in standard parking spot) .....\$10.00
    - (c) Per bus (does not fit in standard parking spot) .....\$15.00
    - (d) Per car (Military parking with valid ID)..... FREE
  - 2. Natural History and Planetarium programs
    - (a) Individual rates
      - (1) Planetarium (15 or more, group rate)\* ..... \$5.00 to \$7.00
      - (2) Nature program (15 or more, group rate)\*..... \$2.00 to \$10.00
      - (3) Barge ride\* ..... \$4.00 to \$6.00
      - (4) Extended Nature Program (2 hours) ..... \$6.00

- (5) Day Camp.....\$75 Weekly & Family Membership Pass
- (6) Additional Day Camp Child.....\$65 Weekly
- (7) Special Nature Programs\*.....\$10.00-\$40.00  
  - \*Dependent upon program may not provide member discount
- (b) Schools – scheduled during normal school hours
  - (1) Out of county students – per student/per program.....\$4.00
  - (2) Sullivan, Hawkins Counties & Kingsport, Bristol students..\$2.00
- (c) Special programs
  - (1) Planetarium (other than regularly scheduled times).....\$350.00
  - (2) Barge rides (other than regularly scheduled times-40 people maximum).\$250.00
  - (3) Association life members get one free barge ride during June, July and August after 6:00 p.m. *Must be pre-scheduled.*
  - (4) Animal Encounters.....\$10.00 to \$250.00
  - (5) Instructional Classes.....\$20.00 to \$150.00
- 3. Other Programming
  - (a) Canoe/Kayak Tour Programs.....\$10.00 per person
  - (b) Canoe/Kayak Tour Programs (Park Members).....\$5.00
- 4. Facilities rental

NOTE: 50% of rental fee due at time of reservation. Deposit will count towards total fee. Deposit is not refundable if canceled less than a week prior to reservation date.

\* At the discretion of Management, a renter can be charged a cleaning fee that is equal to one hour use of the space if the renter does not leave the space in the same condition as it was upon arrival.

  - (a) Building/Rooms (per hour-2 hour minimum)
    - (1) Classroom (maximum of 80 people) .....\$35.00
    - (2) Farmstead (maximum of 100 people) .....\$100.00
    - (3) Nature Center (maximum of 150 people) .....\$200.00
    - (4) Pavilion at LilyPad Cove-flat rate, four hour block (maximum 60-80 people, depending on set-up.) *Renter responsible for set-up/takedown. Includes parking for guests.*
      - (i) Monday-Thursday.....\$150.00
      - (ii) Friday thru Sunday.....\$250.00
      - (iii) Additional rental time if needed, per hour.....\$75.00
      - (iv) Folding chairs, each.....\$2.00
      - (v) Tables, each.....\$7.00
    - (5) Cabin/meeting room (maximum of 25 people) .....\$50.00
  - (b) Other Facilities Rental
    - (1) Overnight camping, per group/per night (max 15 people).....\$50.00
- 5. Park grounds
  - (a) Before hours (2-hour minimum)..... \$150.00
  - (b) After hours (2-hour minimum) ..... \$150.00
- 6. Tour Groups
  - (a) Other Tours – includes entrance fee/choose two activities from: Barge Ride, Planetarium Show, Wolf Howling, Nature Program (per person)..... \$10.00
- 7. Annual Memberships
  - (a) Individual Membership.....\$40.00
  - (b) Family Membership.....\$65.00
  - (c) Supporting Membership.....\$125.00
  - (d) Lifetime Membership.....\$1,200.00
- 8. Planetarium Show Leases.....\$100-\$25,000
- 9. Commercial Photography Permit.....\$25.00
- J. Senior Citizens Programs
  - 1. Activity fee
    - (a) Resident..... \$25.00

- (b) Non-City, Sullivan County Resident ..... \$45.00
- (c) Other ..... \$70.00
- 2. Ceramic/Clay, yearly usage fee.....\$25.00-\$125.00
- 3. Craft fee ..... *Cost of materials and instructor used in project*
- 4. Special Class Fee
  - (a) Skilled classes, per semester..... \$30.00-\$400.00  
(i.e., Advanced Tai Chi, Power Yoga, Computer Classes, Specialty Workshops)
  - (b) Instructors' Salaries.....60% maximum class fees or hourly rate
  - (c) Other Senior Center class fees are determined by the Senior Center Director with approval from the Senior Center Advisory Council
- 5. Non-service day trips, per person/per trip
  - (a) Local ..... \$5.00
  - (b) Non-local..... \$13.00
  - (c) Extended travel (administrative fee) ..... \$25.00
- 6. Locker Fee.....\$15.00
- 7. Copies, per page..... \$0.25

K. Lynn View Community Center

NOTE: Deposit – \$50% of rental fee may apply at the discretion of Parks and Recreation Management. Renter will pay for costs incurred as a result of any damage to facility, furnishings, equipment or grounds rising out of use of the facility.

\*An off-duty City of Kingsport Firefighter or Police Officer may be required at certain Events. Charges related to security will be the responsibility of the renter.

1. Gym Rentals

NOTE: Deposit – \$50 per gym, per day may apply at the discretion of the Facility Management.

- (a) Per hour (2-hour minimum) ..... \$30.00
- (b) Pickleball, per hour (2-hour minimum) includes nets ..... \$40.00
- (c) Tournament Rental, per day (10-hour maximum)..... \$300.00
- (d) Each additional hour after 10..... \$15.00
- (e) Vendor Fee for Events with Sales/Tickets ..... \$15.00

2. Cafeteria Rental

- (a) Per hour (3-hour minimum) .....\$20.00
- (b) Event with Sales/Tickets, additional fee per hour.....\$5.00

3. Multipurpose Room Rental

- (a) Per hour (3-hour minimum) ..... \$10.00-\$15.00
- (b) Event with Sales/Tickets, additional fee per hour.....\$5.00

4. Auditorium Rental

- (a) Per hour (3 hour minimum) ..... \$30.00
- (b) Event with Sales/Tickets, additional fee per hour.....\$5.00

5. Football Field Rental

- (a) Per hour (3 hour minimum) ..... \$50.00
- (b) Vendor Fee for Events with Sales/Tickets ..... \$35.00
- (c) Use of lights per day..... \$30.00

6. Lower Baseball Field Rental

- (a) Per hour ..... \$20.00
- (b) Vendor Fee for Events with Sales/Tickets ..... \$15.00

L. Kingsport Farmers Market

NOTE: Damage Deposit – 50% of rental fee may apply at the discretion of the facility manager. Renter will pay costs incurred as a result of any damage to facility, furnishings, equipment or grounds rising out of use of the Kingsport Farmers Market. A renter can be charged a cleaning fee that is equal to the rental exceeding time limit of \$85.00 if the renter does not leave the space in the same condition as it was upon arrival.

\*An off-duty City of Kingsport Firefighter or Police Officer may be required at certain Events. Charges related to security will be the responsibility of the renter.

1. Pavilion Rental

- (a) Half Day: Monday–Sunday, 8AM–12 Midnight  
(up to 8 hours will be considered a half day rental).....\$500.00
- (b) Full Day: Monday–Sunday, 8AM–12 Midnight, per day  
(over 8 hours will be considered a full day rental).....\$600.00
  - (1) Prep/Take Down in addition to a full day.....\$125.00
- (c) Facility charges for Events lasting beyond the designated time block (all facilities and grounds) per hour.....\$100.00
- (d) Pavilion & Carousel combo rental.....\$750.00

*Rental of pavilion and carousel must happen at the same time.*

(Includes Pavilion 8 hour rental from Option (b) listed above and Option M.2. listed in the next section: Carousel Special Events, nonpublic hours, 2 hr block)

2. Vendor – Daily Booth Rental Fees – Inside Pavilion

- (a) Wednesdays.....\$6.00
- (b) Saturdays .....\$10.00

3. Vendor – Daily Booth Rental Fees – Outside Pavilion

- (a) Wednesdays .....\$5.00
- (b) Saturdays .....\$8.00

\*The City Manager or designee has the authority to adjust the fee if the proposed Event, including setup, is less than half the time of the rental or to adjust any of the above fees for special promotions or events.

M. Kingsport Carousel

- 1. Tokens for Rides.....\$1.00
- 2. Special Events, non-public hours, per hour, minimum of 2 hours.....\$100.00
- 3. Special Events (2 hour duration) during public hours, w/unlimited rides.....\$100.00
- 4. Rental of Carousel Studio, per hour (3 hour minimum).....\$30.00
- 5. Pavilion & Carousel combo rental .....\$750.00

*Rental of pavilion and carousel must happen at the same time.*

(Includes Pavilion 8 hr rental from Option L.1.(b) listed in the previous section & Option 2 listed above).

- 6. One Year Membership.....\$125.00

\*At the discretion of Carousel Management, a renter can be charged a cleaning fee that is equal to one hour's use of the space if the renter does not leave the space in the same condition as it was upon arrival.

\*The City Manager or designee has the authority to adjust any of the above listed fees for special promotions/Events.

N. Kingsport Aquatic Center Events/Facilities

NOTE: Damage deposit – 50% of rental fee may apply at the discretion of the facility manager. Renter will pay costs incurred as a result of any damages to facility, furnishings, equipment or grounds rising out of use of the Kingsport Aquatic Center. A renter can be charged a cleaning fee that is equal to two hours of rental time if the renter does not leave the space in the same condition as it was upon arrival.

\*An off-duty City of Kingsport Firefighter or Police Officer may be required at certain events. Charges related to security will be the responsibility of the renter.

1. Daily Fees

- (a) Ages 2 & under.....Free w/ paying adult
- (b) Under 48”.....\$6.00
- (c) 48” and above.....\$8.00
- (d) Ages 55 & over.....\$6.00
- (e) Group (more than 20 people), each.....\$5.00
- (f) Last two hours of operation for the Indoor Pool outside of summer operational season:
  - (1) Under 48”.....\$3.00
  - (2) 48” and above.....\$4.00
  - (3) Ages 55 & over .....\$3.00

2. Seasonal Waterpark Passes (Summer Operational Season)

(a) Under 48".....	\$100.00
(b) 48" and above.....	\$125.00
(c) Ages 55 & over.....	\$100.00
(d) Family (4 within same household).....	\$250.00
(1) Additional person.....	\$15.00
(e) Replacement card.....	\$5.00
3. Annual Memberships (ONE annual payment includes member rates on classes and a 10% discount on facility rentals and concessions)	
(a) Under 48".....	\$230.00
(b) 48" and above.....	\$300.00
(c) Ages 55 & over.....	\$230.00
(d) Family (4 within same household).....	\$475.00
(1) Additional person (living in same household).....	\$50.00
(e) Replacement card.....	\$5.00
4. Monthly Memberships	
(a) Under 48".....	\$30.00
(b) 48" and above.....	\$35.00
(c) Ages 55 & over.....	\$30.00
(d) Family (4 within same household).....	\$70.00
(1) Additional person (living in same household).....	\$15.00
(e) Replacement card.....	\$5.00
5. Quarterly Memberships	
(a) Under 48".....	\$85.00
(b) 48" and above.....	\$100.00
(c) Ages 55 & over.....	\$85.00
(d) Family (4 within same household).....	\$205.00
(1) Additional person (living in same household).....	\$15.00
(e) Replacement card.....	\$5.00
6. Rentals	
(a) Room (includes tables and chairs) per hour.....	\$50.00
(b) Indoor Facility (minimum of 2 hrs.)	
(1) 1-100 people, per hour.....	\$325.00
(2) 101-250 people, per hour.....	\$400.00
(3) 251-400 / Corporation, per hour.....	\$500.00
(c) Outdoor Facility (minimum of 2 hrs.)	
(1) 1-100 people per hour.....	\$450.00
(2) 101-250 people, per hour.....	\$550.00
(3) 251-400/Corporation, per hour.....	\$650.00
(d) Outdoor Lap Pool (minimum of 2 hrs.)	
(1) 1-100 people, per hour.....	\$175.00
(2) 101-200 people, per hour.....	\$250.00
(e) Lap Lane	
(1) Short course, per hour (maximum of 8 swimmers/lane).....	\$12.00
(2) Long course, per hour (maximum of 16 swimmers/lane).....	\$24.00
(f) Swim Meet	
(1) Short Course	
(i) Whole Pool – 12 hours.....	\$1,500.00
(ii) Whole Pool – 5 hours.....	\$1,000.00
(iii) Half Pool – 12 hours.....	\$1,000.00
(iv) Half Pool – 5 hours.....	\$600.00
(2) Long Course	
(i) Whole Pool – 12 hours (May 1-May 20).....	\$2,500.00

	(ii) Whole Pool – 12 hours (May 20-July 31).....	\$2,750.00
	(iii) Whole Pool – 5 hours (May 1-July 31).....	\$1,500.00
	(iv) Warm Pool – 5 hours (June 1-July 31 only).....	\$600.00
(g)	Cabana (Outdoor Waterpark Season)	
	(1) Full Day	
	(i) Monday-Thursday.....	\$75.00
	(ii) Friday, Saturday, Sunday & Holidays.....	\$100.00
	(2) Half Day	
	(i) Monday-Thursday.....	\$40.00
	(ii) Friday .....	\$60.00
7. Swim Lessons		
(a)	Adaptive Swim Lessons (8 x 30 minute lessons)	
	(1) KAC Member.....	\$60.00
	(2) YMCA Member.....	\$120.00
	(3) Non-member.....	\$140.00
(b)	Adaptive Swim Lessons (4 x 30 minute lessons)	
	(1) KAC member.....	\$35.00
	(2) YMCA Member.....	\$60.00
	(3) Non-member.....	\$80.00
(c)	Group (8 classes w/sibling discount of \$5 each additional child)	
	(1) KAC Member, per session.....	\$40.00
	(2) YMCA Member, per session.....	\$70.00
	(3) Non-Member per session.....	\$80.00
(d)	Private (4 x 30-minute or 8 x 30-minute classes)	
	(1) KAC Member.....	\$100.00/\$180.00
	(2) YMCA Member.....	\$140.00/ \$240.00
	(3) Non-Member.....	\$180.00/ \$280.00
(e)	Semiprivate (4 x 30-minute classes or 8 x 30-minute classes for 2 students)	
	(1) KAC Member.....	\$115.00-\$225.00
	(2) YMCA Member.....	\$145.00-\$290.00
	(3) Non-Member .....	\$160.00-\$320.00
(f)	Group Swim Lessons Weekend (4 lessons discount of \$2 each additional child)	
	(1) KAC Member.....	\$20.00
	(2) YMCA Member.....	\$45.00
	(3) Non-Member .....	\$55.00
(g)	Additional Fee after registration deadline.....	\$10.00
8. Water Exercise Classes (60 minutes in length)		
(a)	Water Aerobics pass	
	(1) KAC Member.....	No Charge
	(2) YMCA Member (10 scans).....	\$45.00
(b)	Water Aerobics per Class	
	(1) KAC Member.....	No Charge
	(2) Non-Member.....	\$5.00
9. Masters Swim Team		
(a)	KAC Member (monthly).....	\$25.00
(b)	YMCA Member (monthly).....	\$35.00
(c)	Non-member (monthly) .....	\$45.00
(d)	KAC Member (Quarterly).....	\$75.00
(e)	YMCA Member (Quarterly).....	\$95.00
(f)	Non-Member (Quarterly) .....	\$125.00
(g)	KAC Member (Annual).....	\$275.00
(h)	YMCA Member (Annual).....	\$355.00

- (i) Non-member (Annual).....\$475.00
- 10. Summer League Swim Team
  - (a) KAC Member .....\$150.00-\$250.00
  - (b) YMCA Member .....\$175.00-\$275.00
  - (c) Non-Member.....\$200.00-\$300.00
 Each additional sibling will receive a \$15.00 discount off the monthly fee.
- 11. Tiger Sharks Swim Team
  - (a) KAC Member, per month.....\$35.00
  - (b) YMCA Member, per month.....\$55.00
  - (c) Non-Member, per month .....\$75.00
 Each additional sibling will receive a \$10.00 discount off the monthly fee.
- 12. Training & Instructional Courses (instructional courses for certification)
  - (a) KAC/YMCA Member.....\$20.00-\$325.00
  - (b) Non-member.....\$25.00-\$425.00
  - (c) Fee will be waived if participant agrees to work for KAC
- 13. Special Events
  - (a) Family and community events (varies by event) .....\$3.00-\$20.00
  - (b) Recreational and Competitive.....\$15.00-\$100.00
    - (1) Spectator fee.....\$2.00-\$5.00
- 14. Party Packages for up to 20 guests and room rental for 2 hours
  - (a) Party Package.....\$200.00-\$285.00
  - (b) Party add ons.....\$25.00-\$50.00
  - (c) Additional guests over the first 20 will be charged the per person group rate.\$5.00-\$7.00
- 15. Seasonal Fees – Outdoor waterpark operational season
  - (a) Ages 2 & under.....Free with paying adult
  - (b) Under 48”.....\$10.00
  - (c) 48” and above .....\$12.00
  - (d) Ages 55 and over.....\$10.00
  - (e) Group (more than 20 people), per person.....\$7.00
  - (f) After 4 pm:
    - (1) Under 48”.....\$5.00
    - (2) 48” and above.....\$6.00
    - (3) Ages 55 and over.....\$5.00
- 16. Scuba/Kayak
  - (a) Lane Rental Fee – Short Course.....\$10.00
  - (b) Lane Rental Fee – Long Course.....\$20.00
  - (c) Individual Rate per participant/instructor.....\$2.00
- 17. Group Rates (Organized & Reserved ahead of time)
  - (a) Non-profits/Government, per person.....\$5.00
- 18. Visit Kingsport
  - (a) Fees for collegiate meets & special events held at KAC will be at a negotiated rate.
  - (b) Warm water pool, per day.....\$600.00
  - (c) Hytek Operator, per hour.....\$30.00
  - (d) Timers, per hour .....\$15.00
  - (e) Omni board operator, per hour .....\$30.00r
  - (f) Stroke and turn official, per hour .....\$30.00

Facility fees for the Kingsport Aquatic Center will be discounted by fifty percent (50%) for activities sponsored by the following:

- Kingsport Boys and Girls Club
- Kingsport Girls Incorporated
- Kingsport Chamber of Commerce
- Kingsport City Schools
- Kingsport Economic Development Board
- Downtown Kingsport Association
- Kingsport Housing Authority
- Kingsport Convention & Visitor's Bureau

\*The City Manager or designee has the authority to adjust any of the above fees for special promotions or Events.

\*The renter will pay for costs incurred as a result of any damage to the facility, furnishings, equipment or grounds rising out of use of the Kingsport Aquatic Center.

## Chapter 70 – Peddlers and Solicitors

- A. Street Vendors Permit application fee .....\$200.00  
(The permit shall remain valid for one year after issuance.)

## Chapter 82 - Signs

- A. Inspection Fees
  - 1. Unlighted.....\$ 8.00
  - 2. Lighted.....\$10.00

## Chapter 86 - Solid Waste

- A. Removal of Garbage, Trash and Recycling
  - 1. Inside City Residential waste collection from 96-gallon carts, per month
    - (a) First Cart ..... \$8.00
    - (b) Each additional cart, per month..... \$8.00

*Note: Additional carts refer to (b) above. The Inside City Residential waste collection fee will be waived for individuals on the first cart who are enrolled in the State of Tennessee Tax Relief Program, as set forth annually by the State of Tennessee Division of Property Assessments.*
  - 2. Inside City Multi-Family Residential and Mobile Home Park Developments waste collected from 96-gallon carts, per cart, per month ..... \$12.00
  - 3. Outside City/County residential waste collection from 96-gallon carts, per month
    - (a) One Cart ..... \$25.00
    - (b) Each additional cart, per month..... \$10.00
  - 4. Business and Professional Complex collected
    - (a) From 96-gallon carts, per month, per business, per cart ..... \$25.00
    - (b) From dumpster boxes
      - (1) KHRA & Kingsport City Schools dumpster pickup..... \$27.50
      - (2) Commercial & Industrial dumpster pickup..... \$27.50
  - 5. Wildlife Resistant Cart (*Note: This includes cart fee*).....\$20.00
  - 6. Construction waste material, per ton ..... \$150.00  
*Note: This fee will be assessed to the property owner for any construction waste placed on the right-of-way.*
  - 7. Mixed pile at curb-items outside scope of service-move out/clean out-excessive material fee.....\$175.00
  - 8. Appliance, Carpet, Discarded Furniture per pickup .....Free
  - 9. Backdoor Garbage pickup annual fee (to be billed monthly July 1 through June 30)..\$336.00  
The annual backdoor garbage fee may be waived or reduced for elderly or disabled individuals who meet the annual household income limit requirements and age or disability qualifications, as set forth annually by the State of Tennessee Division of Property Assessments for the State of Tennessee’s Property Tax Relief Program. Individuals desiring an exemption from or a reduction in the backdoor garbage fee must make application to the Public Works Director on a form available at the Finance Customer Service Center on an annual basis. Upon approval of the application, the Public Works

Director shall set the annual fee for the qualifying elderly or disabled applicant on the basis of the annual household income specified in the following sliding fee schedule:

<u>Annual Household Income</u>	<u>Annual Fee</u>
50.00% or less of Income Limit	No Fee
Over 50.00% to 62.50% of Income Limit	20% of Fee
Over 62.50% to 75.00% of Income Limit	40% of Fee
Over 75.00% to 87.50% of Income Limit	60% of Fee
Over 87.50% to 100.00% of Income Limit	80% of Fee
Over 100.00% of Income Limit	100% of Fee

**B. Demolition Landfill Fee and Charges**

1. City residents will be allowed up to 12,000 lbs. per year (July 1 through June 30) to dump at the landfill with no tipping fee. The amount dumped will be tracked using the current city address. If an address exceeds 12,000 lbs., tipping fees will apply for additional tonnage.
2. A minimum tipping fee shall be charged for all vehicles entering the landfill with a net weight of less than 1,000 lbs.....\$35.00
3. A tipping fee shall be charged for all vehicles entering the landfill with a net weight of 1,000 lbs. or more (calculated on a per ton basis at a rate of per ton).....\$70.00
4. Tires
  - (a) 6 or less, each .....\$5.00
  - (b) More than 6, per ton (cut or whole).....\$300.00

**C. Annual application and permit fee (Contract collectors and haulers of solid waste).....\$750.00**

*The annual fee must be submitted with the application. The fee is nonrefundable.*

Provided the application is approved by the Director of Public Works, the permit shall expire on the next 30<sup>th</sup> day of April following issuance of the permit. The duration of the permit shall not exceed one year. The permit fee is not pro-rated. Regardless of when the application is submitted, the full fee must accompany the application.

**Chapter 90 – Streets, Sidewalks and Other Public Places**

- A. Sidewalk Dining Facilities Permit application fee.....\$50.00  
(The permit shall remain valid for one year after issuance.)

**Chapter 98 - Traffic and Vehicles**

Parking Fees (effective January 1, 2003): A parking fee structure is not in effect for parking lots owned by the City of Kingsport. These lots are commonly referred to as the Commerce Street Parking Lot, the Farmers Market Parking Lot, the Shelby Street Parking Lot, the Library Parking Lot and the Five Points Parking Lot. Parking in these lots is allowed on a first come, first served basis unless posted otherwise for a special-use Event authorized in writing by the City Manager.

**Chapter 110 - Vehicles for Hire**

**A. Charter Bus Fees**

1. Per hour (subject to a three (3) hour minimum charge) ..... \$40.00
2. Private Charter of 24-passenger Mini-Bus (first 2 hours)..... \$150.00
  - (a) (per hour thereafter) ..... \$100.00
3. Non-Profit/Hotel-Motel Charter of 24-passenger Mini-Bus
  - (a) (First two hours) ..... \$125.00
  - (b) (per hour thereafter) ..... \$80.00

[NOTE: Fees are for actual time beginning when vehicle leaves City Garage until return to City Garage.]

B. 24-Passenger Mini-Bus Advertising Rates (for 6-month period)	
1. Side Panel (each) .....	\$7,000.00
2. Back Panel \$4,000.00	
3. Both Sides and Back Panel.....	\$15,000.00
C. KATS Fixed-Route Service Fares	
1. Regular fare .....	\$1.00
2. 65 and over .....	\$0.50
3. Handicapped.....	\$0.50
4. Monthly Pass .....	\$20.00
5. City Employees/Students with valid ID/Children under age 18 .....	Free
6. Military Veterans with Valid ID.....	\$0.50
7. Route Deviation .....	\$1.00
8. Multi-Ride Ticket Book (24 one-way trips) .....	\$20.00
9. Multi-Ride Ticket Book Reduced Fare (24 one-way trips).....	\$12.00
10. Weekly Pass.....	\$5.00
11. Daily Pass .....	\$2.00
D. KATS ADA/Paratransit Fares (Individuals must be certified to use service)	
1. ADA/Paratransit (one-way trip).....	\$2.00
E. KATS Dial-A-Ride 65 (next day service to individuals 65 and older, when ADA capacity allows)	
1. Dial-A-Ride 65, (one-way trip) .....	\$3.00
F. KATS Dial-A-Ride Job Assist (service to individuals traveling to/from work when ADA capacity allows)	
1. Dial-A-Ride Job Assist (one-way trip).....	\$3.00
G. KATS Connect (share ride on-demand transportation throughout the City of Kingsport when ADA capacity allows)	
1. Dial-A-Ride (one-way trip).....	\$3.00
H. Dial-A-Ride Multi-Ride Ticket Book (24 tickets worth \$1.00 each).....	\$24.00
I. No Show Fee (does not apply to ADA trips). A No-Show occurs when a rider fails to appear to board the vehicle for a scheduled trip. No-shows or late cancellations are not counted when there are situations beyond the rider's control that prevents the rider from notifying KATS that the trip cannot be taken. Customers who miss three or more scheduled trips in a month, establish a pattern of No-Shows, or fail to cancel trips in a timely manner are subject to service suspension. Customers can avoid a pending suspension by paying for the No-Show trips they were responsible for. For all proposed suspensions, the customer will receive a detailed list of violations. Customers may remove violations by paying the total cost of their No-Show trips.	
J. Program/Discount Card Replacement.....	\$1.00
*The City Manager or designee has the authority to adjust any of the above fees for special promotions or Events.	

## Chapter 114 - Zoning

A. Planning and Zoning Fees	
1. Rezoning application fees:	
(a) Any rezoning less than 20 acres.....	\$450.00
(b) Any rezoning over 20 acres.....	\$500.00
2. Board of Zoning Appeals	
(a) Case filed for hearing with Board of Zoning Appeals.....	\$100.00
(b) Called meeting.....	\$130.00
3. Historic Zoning Commission	
(a) Case filed for hearing at HZC Meeting (except for construction or demolition of a principal structure) .....	\$75.00

(b) Case filed for hearing at HZC Meeting (for construction or demolition of a principal structure) .....	\$150.00
(c) Case filed for In-House Approval with HZC.....	\$15.00
4. Each case filed with the Gateway Review Committee.....	\$75.00
5. Zoning Development Plan	
(a) Preliminary .....	\$200.00
(b) Full set of Construction Plans.....	\$300.00
(c) Resubmittal of previously approved construction plans.....	\$150.00
(d) Final.....	\$50.00
6. Communications tower	
(a) New tower .....	\$425.00
(b) Co-located antennas .....	\$125.00
B. Subdivision fees	
1. Preliminary Plat.....	\$200.00
2. Construction Plans.....	\$300.00
3. Resubmittal of previously approved construction plans.....	\$150.00
4. Final Plat, per lot (including minor subdivisions & Planned Developments) .....	\$30.00
5. Bond Recording Fee (per page).....	\$4.00
C. Right-of-Way Vacating application fee .....	\$100.00
D. Off-Premise Signs, Per Face.....	\$100.00
E. Zoning Verification Letter.....	\$25.00
F. Technology.....	\$7.00
G. Publication for Called Meeting of the Kingsport Regional Planning Commission.....	\$130.00
H. Mural Application.....	\$50.00
I. Surplus Property Application.....	\$50.00
J. Geographic Information Services (GIS) Fees:	
1. Map Products	
(a) Staff time, per hour.....	\$36.00
(b) Hard copy maps, standard sizes 48" x 36" (includes Kingsport Street Index Map & all Map Books).....	\$57.00
(c) Hard copy maps, custom sizes (per inch, by longest side).....	\$1.19
2. Geographic Data for commercial users .....	5%
(Specifically 5% of the development cost attributable to each data category, or data category subset, that a commercial user applies for.)	

*[Note: The above costs will apply to GIS/Engineering data/maps distributed by other Departments or Divisions.]*

BE IT FURTHER RESOLVED by the Board of Mayor and Aldermen that the fees, rates, and charges set out in this resolution shall be in effect from and after its date of adoption unless otherwise stated herein, or until and unless any fee, rate, or charge is changed by subsequent resolution.

Adopted this 16<sup>th</sup> day of June, 2026.

ATTEST:

\_\_\_\_\_  
PAUL W. MONTGOMERY, Mayor

\_\_\_\_\_  
ANGELA MARSHALL  
Deputy City Recorder

APPROVED AS TO FORM:

\_\_\_\_\_  
RODNEY B. ROWLETT, III, City Attorney