



MEMO

To: Chris McCartt, City Manager

From: Chad Austin, Assistant Utilities Director

Date: September 25, 2025

Regarding: Emergency procurement of Sewer Pumping and Storage Services

Due to the timing of obtaining easements for the extension of sewer service to the Fieldcrest Acres Subdivision we have been unable to serve their property in time for houses that are currently being built.

While we work on obtaining easements to start the sewer extension to the property we have a proposal to secure wastewater pumping and storage services through Blue Tank and Pump Rental. They will provide us with a pump in the newly installed sewer system that will discharge into a 21,000 gallon tank. This tank will allow us to gather the wastewater at a time that is convenient to our operations and discharge it into our sewer system.

The cost for this equipment and service is \$10,921.99 per month and we expect the sewer extension to take approximately 6 months to get to the property. There are also charges for mobilization, set up and demobilization which amounts to \$7,400.32 in addition to the monthly rental fees.

As this has come up rather unexpectedly, we request to bypass our bid requirements per Division 3 Section 2-206 of our ordinances to allow these services to be provided on an emergency basis for the health and safety of the public.

Approved by Deputy City Manager, Ryan McReynolds

A handwritten signature in blue ink, appearing to read "Chris McCartt", is written over a horizontal line.

Approved by City Manager, Chris McCartt

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