



**AGENDA ACTION FORM**

**Consideration of a Resolution to Enter into a Contractual Agreement and Sign All Necessary Documents with the Tennessee Department of Transportation for Reimbursement of Annual Operation Expenses for FY 23-24**

To: Board of Mayor and Aldermen  
 From: Chris McCartt, City Manager *CM*

Action Form No.: AF-342-2023  
 Work Session: November 6, 2023  
 First Reading: November 7, 2023  
 Final Adoption: November 21, 2023  
 Staff Work By: Candace Sherer  
 Presentation By: Candace Sherer

**Recommendation:**

Approve the Resolution.  
 Approve the Ordinance.

**Executive Summary:**

Annually, the City of Kingsport enters into a reimbursement Urban Operating Assistance Program (UROP) contract with the Tennessee Department of Transportation (TDOT) for the operation of the Kingsport Area Transit Service. This year's contract term is 12 months. Projected State operation reimbursements for the contract term is \$691,800. The City's total matching for this contract is 172,950.

These funds are utilized for the annual operation of fixed-route bus and ADA/Paratransit service. All sources of funding were included in the approved FY 2023-2024 budget for the City of Kingsport.

Tennessee Dept. of Transportation	\$691,800
City of Kingsport	\$172,950
Total	\$864,750

The local funding for this project has been approved in the FY 23-24 City Budget.

**Attachments:**

1. Resolution
2. Ordinance

	<u>Y</u>	<u>N</u>	<u>O</u>
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—