



**AGENDA ACTION FORM**

**Consideration of a Resolution to Ratify the Mayor’s Signature and Adopt the ARCH Written Standards and Grievance Policy as a Condition of Receiving the THDA HOME ARP Supportive Services Grant**

To: Board of Mayor and Aldermen  
 From: Chris McCartt, City Manager *CM*

Action Form No.: AF-335-2023  
 Work Session: November 6, 2023  
 First Reading: N/A  
 Final Adoption: November 7, 2023  
 Staff Work By: Michael Price  
 Presentation By: Michael Price

**Recommendation:**  
 Approve the Resolution.

**Executive Summary:**  
 This resolution will adopt written standards for eligibility for grant funds as well as a grievance process as required for receipt of the Tennessee Housing Development Agency administered HOME ARP Supportive Services Grant.

On March 7, 2023 the board passed Resolution Number 2023-190 which ratified the Mayor’s signature on the application for the THDA HOME-ARP Supportive Services Grant and authorizing the Mayor to sign all documents necessary and proper to receive the grant. On October 9<sup>th</sup>, 2023 the City was awarded grant funds in the amount of \$220,000 for homeless services and the Mayor executed the grant contract.

As a condition of the grant City must adopt written standards and a grievance policy. The written standards define who is eligible for assistance and what that assistance will be. These are the same standards in use by KHRA and ARCH for similar programs.

The grievance policy gives participants the opportunity to ensure their entitlements under the grant are met.

The Grant budget is as follows:  
 McKinney Vento Supportive Services \$93,500.00 funding helps people who meet HUD’s definition of Homelessness.  
 Homelessness Prevention Services \$93,500.00 funding helps people who are at risk of losing their rental unit.  
 Administrative Costs: \$33,000.00 this funding goes to offset the expenses associated with administering the grant.

No matching funds are required for receipt of the grant.

**Attachments:**

- 1. Resolution
- 2. Grant Contract
- 3. Grant Summary
- 4. Written Standards
- 5. Grievance Policy
- 6. Authorized Signature Page

	<u>Y</u>	<u>N</u>	<u>O</u>
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—

