



**AGENDA ACTION FORM**

**Accept a Private Monetary Donation for the Kingsport Police Department to be used for the purchase of personal protective equipment (PPE) and Appropriate the Funds.**

To: Board of Mayor and Aldermen  
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-338-2023  
Work Session: November 6, 2023  
First Reading: November 7, 2023  
Final Adoption: November 21, 2023  
Staff Work By: John Morris  
Presentation By: Chris McCartt

**Recommendation:**

Approve the resolution and ordinance.

**Executive Summary:**

Kingsport citizen, Frederick Stewart Baggett, wishes to make a monetary contribution to the police department in the amount of \$1,000.00 (one thousand dollars). The intended purpose of this contribution is to assist with the cost of purchasing personal protective equipment (PPE) for officers of the Kingsport Police Department. It is with this action that the police department respectfully requests the board to accept the contribution, which was deposited upon receipt into City of Kingsport account # 110-0000-364.10-00, and increase the police department safety supplies line, account # 110-3030-443.30-25 by \$1,000.00 (One thousand dollars) so the contribution can be expensed for its intended purpose.

**Attachments:**

- 1. Letter from Frederick S. Baggett
- 2. Resolution
- 3. Ordinance

	<u>Y</u>	<u>N</u>	<u>O</u>
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—