



**AGENDA ACTION FORM**

**Consideration of a Resolution to Enter into an Agreement with Phillips and Jordan for Material Disposal at Kingsport’s Construction and Demolition Landfill and Authorizing the Mayor to Sign all Applicable Documents**

To: Board of Mayor and Aldermen  
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-20-2025  
Work Session: January 21, 2025  
First Reading: N/A  
Final Adoption: January 21, 2025  
Staff Work By: Staff  
Presentation By: Ryan McReynolds

**Recommendation:**  
Approve the Resolution

**Executive Summary:**  
Phillips and Jordan, an international company specializing in disaster debris removal and disposal, has approached the City of Kingsport regarding the use of the city’s landfill for the disposal of a large amount of waste from the Helene flood. It is anticipated that this activity will last approximately six (6) months.

Due to the amount of material and subsequently the amount of receivables that would cumulate between monthly billing, it is in the best interest of the City of Kingsport to enter into a “Landfill Disposal Agreement” with Phillips and Jordan. Additionally, the terms of the agreement would assure Phillips and Jordan of the BMA approved fee structure (Resolution No. 2024-278) over the term of the agreement, ending June 30, 2025.

Phillips & Jordan will also provide surety for the anticipated receivables to protect the city against loss.

Staff recommends entering into the agreement with Phillips and Jordan.

- Attachments:**  
1. Resolution  
2. Landfill Disposal Agreement

	<u>Y</u>	<u>N</u>	<u>O</u>
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayer	—	—	—
Phillips	—	—	—
Montgomery	—	—	—