



AGENDA ACTION FORM

Consideration of a Resolution to Ratify the Mayor's Signature To Receive Reimbursement Funds for Mission 484 (Hurricane Helene Disaster Response) as part of the TN Statewide Mutual Aid Agreement.

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF- 24-2025
Work Session: January 21, 2025
First Reading: January 21, 2025
Final Adoption: January 21, 2025
Staff Work By: Assistant Chief Terry Arnold
Presentation By: Assistant Chief Terry Arnold

Recommendation:
Approve the Resolution

Executive Summary:
The Kingsport Fire Department (KFD) provided assistance in Unicoi County during the Hurricane Helene disaster (Mission 484). This is part of the statewide mutual agreement through TEMA. The KFD is requesting reimbursement funds to cover personnel and equipment cost in the amount of \$51,747.71.

KFD submitted necessary documents for reimbursement on 12/18/2024 as part of phase one, on 12/20/2024 we were contacted by the consultant group adjuster and advised they would need the documents signed in phase one instead of phase three, which was initially indicated. This created the need to get the Mayor's signature in a short time frame.

- Attachments:**
1. Resolution
 2. Cost Estimate Form

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayer	—	—	—
Phillips	—	—	—
Montgomery	—	—	—