



AGENDA ACTION FORM

Consideration of a Resolution to Amend a Lease with Big Brothers Big Sisters of East Tennessee for Space at the V.O. Dobbins Sr. Complex

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-19-2025
Work Session: January 21, 2025
First Reading: N/A
Final Adoption: January 21, 2025
Staff Work By: Kitty Frazier
Presentation By: Michael T. Borders

Recommendation:

Approve the Resolution.

Executive Summary:

If approved the City will amend the existing lease with Big Brothers Big Sisters of East Tennessee (BBBS) for Space at the V.O. Dobbins Sr. Complex located at 301 Louis Street.

The City's Human Resources Department (HR) has realigned its organization by assigning HR Business Partners to specific areas. This new HR structure provides a streamlined process to assist employees and managers with all people processes from hiring to retirement. As part of this new design HR is working to locate office spaces to deploy HR Business Partners within the department(s) they support.

The V.O. Dobbins Sr. Complex provides a centralized location to support the Leisure Services Department. Suite 304-A was determined to be an ideal location with the complex to house the HR Business Partner, which currently houses BBBS. Parks and Recreation began conversations with BBBS who agreed to move to Suite 307, which is across the hall and currently unoccupied.

BBBS has agreed to move into Suite 307 which is 35sqft larger. To ensure BBBS pays the same monthly rate their lease amount is to be adjusted from \$5.50/sqft annually to \$4.40/sqft annually, \$770/monthly for calendar year 2025. For calendar year 2026 the rate will be adjusted from \$5.70/sqft annually to \$4.56/sqft annually, \$798/monthly.

No other terms of the original lease are altered.

Attachments:

- 1. Resolution
- 2. Map

	<u>Y</u>	<u>N</u>	<u>O</u>
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—