



AGENDA ACTION FORM

Consideration of a Resolution to Purchase One (1) Ditch Witch JT5 Horizontal Drill Utilizing Sourcewell Cooperative Purchasing Agreement

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-215-2025
Work Session: August 18, 2025
First Reading: N/A

Final Adoption: August 19, 2025
Staff Work By: Committee
Presentation By: R. McReynolds

Strategic Focus Area: Sustainable Infrastructure

Recommendation:

Approve the Resolution

Executive Summary:

If approved this resolution authorizes the purchase of One (1) Ditch Witch JT5 Horizontal Drill from Ditch Witch of Tennessee utilizing Sourcewell Cooperative Purchasing Agreement #110421-CMV for use by the Water Services Department in the total amount of \$117,784.46.

The estimated delivery date is 2-3 months after the purchase order has been received. The purchase of this drill will allow the department to install water lines more efficiently with minor disruptions unlike the current process of digging up the road and having to repave after the new lines are installed.

With Sourcewell, agencies can utilize competitively solicited contracts to help save time and resources while still meeting purchasing requirements. All cooperative purchasing contracts from Sourcewell have been competitively solicited by a lead public agency and meet rigorous cooperative standards and supplier commitments. Each supplier commits to delivering their best overall government pricing so that the City of Kingsport can buy with confidence.

Please see the attached recommendation memo for additional information & Sourcewell Cooperative Contract.

Funding is identified in Project/Account # WA2503 45100006059003 & SW2504 45200006069003

Attachments:

1. Resolution
2. Recommendation Memo
3. Memo to Increase Fleet
4. Quote
5. Sourcewell Contract

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—