

**MINUTES OF THE REGULARLY SCHEDULED MEETING OF THE
KINGSPORT HISTORIC ZONING COMMISSION**

March 13th, 2023

1:30 p.m.

Members Present

Jason Meredith
Jack Edwards
Dr. Erin Reid
Chip Millican
Jewell McKinney
Dineen West

Members Absent

Staff Present

Savannah Garland
Ken Weems

Visitors Present

Scott Schriefer

Historic Zoning Commission (HZC) Dineen West, opened the meeting at 1:30 p.m. West thanked the commissioners for attending the regular scheduled meeting and welcomed the visitor, Mr. Schriefer. Planner Garland noted that there is currently not a Chairman, but that was an agenda item for today's meeting. Garland then asked for an approval of the minutes from the May 2022 meeting. On a motion by Commissioner Edwards, seconded by Commissioner McKinney the May meeting minutes were approved.

Under "New Business" Garland introduced the applicant, Mr. Schriefer and asked that he share his project. Mr. Schriefer stated that his gazebo will be at the end of the driveway by the rear of the house. The gazebo will be 16x12 and used as a carport. It will have cedar posts, aluminum siding, and brown shingles. Mr. Schriefer stated that it is visible only if you look straight down to the back of the driveway. As the Commissioners discussed they were concerned with the pitch of the roof and if the colors & materials proposed would match the house. McKinney asked if a rendering could be provided for better clarification and West asked that the applicant also note the exact location of the gazebo on the drawing. After further discussion McKinney made a motion that the applicant present a drawing with the correct roof pitch that the Guidelines suggest and to have the posts painted to match the trim of the house. Millican seconded the motion. Mr. Schriefer agreed to email Garland the drawing with the new proposed gazebo with the suggested roof pitch and color. The Commissioners thanked Mr. Schriefer for the thorough submittal and for going through the process with them. They also acknowledged his efforts on keeping the Park Hill District beautiful. Next under "New Business" is the election of a new Chairman. Dr. Reid nominated McKinney and Meredith seconded. The Commissioners anonymously agreed on electing McKinney as the new Historical Zoning Chairman.

Next, under "Other Business" Planner Garland updated the Commissioners on the recent In-House approvals. Planner Garland stated again she would email the Commissioners once she received the new drawings for the gazebo.

West made a motion to adjourn since there were no more comments.

No one spoke during public comment.

There being no further business the meeting adjourned at 2:20pm.

Respectfully Submitted,

Jewell McKinney, Chairman

*Ultimately, the Commissioners decided to approve the new submitted drawing of the gazebo with the correct roof pitch that is suggested in the Historical Zoning Guidelines on April 4th, 2023. The applicant agreed to paint it to match the trim of the house too. The Commissioners voted and it was 4-3 for approval. The Certificate of Appropriateness was sent to Mr. Sweetland on May 12th, 2022. The details for all approved projects can be found in the COA or under the file HISTRC22-0074.