



AGENDA ACTION FORM

Consideration of a Resolution Authorizing an Amendment to the Purchase of the ImageTrend Software and Ratifying the Mayor’s Signature on an Order Form for the Same

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-46-2026
Work Session: March 16, 2026
First Reading: N/A
Final Adoption: March 17, 2026
Staff Work By: Jerry DeBerry, Terry Arnold
Presentation By: Fire Chief Jerry DeBerry

Strategic Focus Area: Sustainable Infrastructure

Recommendation:
Approve the Resolution

Executive Summary:
This resolution will approve and ratify the mayor’s signature on an amendment to the city’s agreement with ImageTrend for records management software utilized by the fire department.

Previously, the board approved the acquisition of records management software from ImageTrend. (Res. No. 2026-099)

At the time of purchase a component of the software, API, was removed from the package. During the deployment of the software, it was determined the API component was in fact necessary for the sharing of information between the ImageTrend system and the computer aided dispatch system utilized by central dispatch. Implementation of the API component ensures the transmission of critical data between dispatch and the fire department for proper reporting and overall response effectiveness.

The total cost for the API component for three years is \$6,750, with year one provided at no cost to the city, year two will be \$3,250, and year three \$3,500.

In order to avoid delays in the January implementation of the entire ImageTrend software package the order form had to be executed by the mayor. Board approval is required though based on the total value of the three year software subscription.

- Attachments:**
- 1. Resolution
 - 2. Executed Order Form

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—