



**AGENDA ACTION FORM**

**Consideration of a Resolution Authorizing the Mayor to Execute a Signature Authority Form Allowing the Chief of Police or His Designee to Complete Grant Reports as Required by the Tennessee Highway Safety Office (THSO) for the Tennessee Highway Safety Office's FY '27 Network Coordinator Grant**

To: Board of Mayor and Aldermen  
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-74-2026  
Work Session: March 16, 2026  
First Reading: N/A  
Final Adoption: March 17, 2026  
Staff Work By: Capt. Justin Quillin  
Presentation By: Chief Jason Bellamy

---

**Strategic Focus Area: 4. Safe & Welcoming Community**

---

**Recommendation:**  
Approve the Resolution

**Executive Summary:**  
The Tennessee Highway Safety Office (THSO) requires quarterly reports as well as other grant-related documents to be signed by a representative of the agency (City of Kingsport) receiving grant funds. To that effect, THSO also includes a Signature Authority Consent Form in the grant paperwork, which allows the mayor to grant signatory authority to sign all grant related documents on behalf of the organization for the FY '27 THSO Network Coordinator grant.

- Attachments:**
1. Resolution
  2. Signatory Authority Consent Form

	<u>Y</u>	<u>N</u>	<u>O</u>
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—