



AGENDA ACTION FORM

Consideration of a Resolution Authorizing an Amendment to the Kingsport Homeless Ministries Grace House CDBG Contract

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-24-2026
Work Session: March 16, 2026
First Reading: N/A
Final Adoption: March 17, 2026
Staff Work By: Michael Price
Presentation By: Michael Price

Strategic Focus Area: 4. Safe & Welcoming Community

Recommendation:

Approve the Resolution

Executive Summary:

If approved, the city will amend the contract with Kingsport Homeless Ministries Grace House to use CDBG funds to cover utility expenses as direct operating costs of the shelter.

The current contract was approved by AF152-2025 on June 17, 2025. Then executed in July of 2025 and is written to cover staff salaries as originally approved.

A maximum amount of \$6,500 was awarded in funding, and there is no change to the award amount.

CDAC submitted a positive recommendation at their 2/12/2026 meeting.

Funding is available in CD2605.

Attachments:

1. Resolution
2. Supplemental Information

| | Y | N | O |
|------------|---|---|---|
| Baker | — | — | — |
| Cooper | — | — | — |
| Duncan | — | — | — |
| George | — | — | — |
| Mayes | — | — | — |
| Phillips | — | — | — |
| Montgomery | — | — | — |