



**AGENDA ACTION FORM**

**Consideration of a Purchase with Office Planning Group for Courtroom Furniture at the Justice Center 2<sup>nd</sup> Floor**

To: Board of Mayor and Aldermen  
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-52-2026  
Work Session: March 16, 2026  
First Reading: N/A  
Final Adoption: March 17, 2026  
Staff Work By: Committee  
Presentation By: Ryan McReynolds

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**Strategic Focus Area: 4. Safe & Welcoming Community**

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**Recommendation:**

Approve the Resolution

**Executive Summary:**

If approved the city will issue a purchase order to Office Planning Group for courtroom furniture at the Justice Center (2<sup>nd</sup> floor Courtrooms) in the amount of \$138,327.00. This purchase will utilize money allocated by Sullivan County for this project.

The Justice Center Addition and Renovation Project is designed to improve security and safety while increasing the footprint for the present as well as for the future. Office Planning Group is a trusted resource for the unique requirements for this project to include delivery and installation of courtroom furniture for the courtrooms located on the 2nd floor of the Justice Center.

The courtroom furniture consists of benches, attorney tables and podiums for the Jury Courtroom, Non-Jury Courtroom and two (2) Sessions Courtrooms.

Sealed price proposals were opened February 5, 2026.

Funding is available in GP2402.

**Attachments:**

- 1. Resolution
- 2. RFP Opening Minutes

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—