



## Minutes of the Community Development Advisory Committee

Kingsport City Hall, Council Room  
415 Broad Street, Suite 226  
Kingsport, TN 37660

Thursday, February 12, 2026  
1:00 pm

### Members Present

Seth Jarvis, Vice-Chairman  
Dorothy Dobbins  
René Mann, Secretary

### Other Attendees

Michael Price, Community Development Specialist

### Members Absent

Morris Baker, Chairman  
Rev. Scottie Burkhalter

### Call to Order –

At 1:04 - p.m. Michael Price called the meeting to order.

### Approval of Minutes –

Mr. Price presented the minutes from the 1/8/2026 meeting for approval. Motion was made by Ms. Dobbins for approval and second by Seth Jarvis. All approved.

### New Business –

#### Contract Amendment Grace House

Mr. Price presented Grace House's request for contract amendment. Grace House's new Executive Director is Mark Haga. They were awarded \$6,500 to apply towards staffing. Mr. Haga has requested to change the use to operational expenses. Mr. Price advised operational expenses are an eligible use. Mr. Jarvis made a motion to approve the contract amendment amending funding usage. Ms. Dobbins second the motion. All approved. Mr. Price will submit this to the Board of Mayor and Aldermen for final approval.

#### THDA ESG Funding –

Mr. Price advised THDA has changed the ESG funding structure. They are eliminating the automatic allotment for entitlement cities and awarding funding to each Continuum of Care across the State for disbursement. Therefore, Kingsport's allotment will be less next year. Mr. Price reported this funding has been used in the past to help fund a second homeless outreach coordinator and they will be looking at other sources to fund this position as it has been very successful.



**Old Business –**

KAHR Update

Mr. Price advised the current project is under contract. He reported there is \$28,000 remaining and the contract was for \$13,000 with a pending change order. He is searching his list for something that will utilize the remaining funds.

CDBG – Funding Update

Mr. Price stated that of the \$457,000 in CDBG funding received, \$366,000 has been drawn down to date, with \$98,000 remaining. He advised more of the awarded agencies have drawn down their amount of money this year and about every subrecipient has spent some of their funding. He reported however, Frontier Health's project has stalled due to staffing.

**Other Matters –**

None.

**HOME Consortium Update**

Ms. Mann reported the three demolition/reconstructions have obtained 50% progress completion and draw requests have been submitted on all three.

**Public Comment Period –**

Opened floor for public comment at 1:20 pm. No comments made.

**Announcements and Adjournment –**

Mr. Price advised the Annual Action Plan has been drafted and is under public comment period. The plan is subject to HUD's final award numbers which have not been received at this time. He will provide the draft for next month's meeting.

Mr. Price advised the next meeting is scheduled for March 12, 2026. There will be a guest speaker from a local farm-to-table non-profit organization headquartered in Johnson City but interested in applying for next year's funding to provide services in Kingsport.

Meeting adjourned at 1:26 pm.

Respectfully Submitted,

A handwritten signature in blue ink that reads "René Mann". The signature is written in a cursive style and is positioned above a horizontal line.

René Mann, Secretary