



## AGENDA ACTION FORM

### **Consideration of a Resolution Awarding the Bid for the Purchase of Various Fleet Maintenance Items**

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-20-2023

Work Session: February 6, 2023

First Reading: N/A

Final Adoption: February 7, 2023

Staff Work By: Committee

Presentation By: C. McCartt, R. McReynolds

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#### **Recommendation:**

Approve the Resolution

#### **Executive Summary:**

Bids were opened on January 11, 2023 for the purchase of various fleet maintenance inventory items stocked at the Fleet Maintenance Department warehouse located @ 625 W. Industry Drive. The bid was issued to secure pricing for a twelve month time frame and included a total of 195 items to be purchased on an as needed basis.

The bid invitation was publicly advertised on December 7, 2022 in the Kingsport Times News and downloadable bid documents were posted on the Purchasing Department's website for a time period of 35 calendar days. Bids were received from 9 vendors and low bids from one of those vendors were in excess of \$50,000.00 for various items. As a result of that bidder's offering pricing on various items in excess of \$50,000.00 BMA approval is required for that bid only. Eight bidders are to be awarded purchase orders as a result of their replies to this bid.

The bid from Southern Tire Mart offered low pricing for various items totaling \$52,021.56.

The City is not required to purchase any of the items from this bid unless and until those items are needed as defined by the requirements of the bid. The City reserves the right to determine the low bidder either on the basis of the individual items or on the basis of all items included in its Invitation to Bid.

Funding available in various accounts.

#### **Attachments:**

1. Resolution
2. Bid Opening Minutes available for review @ <https://www.kingsporttn.gov/city-services/purchasing/>
3. Bid Award Summary

	Y	N	O
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—