



AGENDA ACTION FORM

Consideration of a Resolution to Amend the Payment Terms for the Employee Physical Wellness contract with MedFit

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-32-2023

Work Session: February 6, 2023

First Reading: N/A

Final Adoption: February 7, 2023

Staff Work By: Tyra Copas

Presentation By: Ryan McReynolds

Recommendation:

Approve the Resolution.

Executive Summary:

In July 2022, the BMA approved an annual contract in the amount of \$142,800 with MedFit to deliver Employee Physical Wellness to city employees, Resolution 185-2022. In parallel with the contract, the city implemented new internal processes, which had unintentional consequences for the vendor, making it difficult for the vendor to sustain the program under the payment terms of the current contract.

To maintain the program for the remaining of the fiscal year 2023, the vendor is requesting a change in the contract's payment terms, moving to a flat monthly fee of \$12,750.

The overall budgeted contract amount is \$142,800. Based on the current expenditures adjusting the payment terms to a flat monthly fee from February through June, would still place the expenditures under the budgeted amount for the year.

Account # 615-1601-413-20-61

Attachments:

1. Resolution

	Y	N	O
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—