



**AGENDA ACTION FORM**

**Consideration of a Resolution Approving a Site Agreement with First Tennessee Human Resource Agency for the Nutrition Meal Site**

To: Board of Mayor and Aldermen  
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-197-2024  
Work Session: July 15, 2024  
First Reading: N/A  
Final Adoption: July 16, 2024  
Staff Work By: Shirley Buchanan  
Presentation By: Michael T. Borders

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**Recommendation:**  
Approve the Resolution.

**Executive Summary:**  
If approved the city will enter into an agreement with the First Tennessee Human Resource Agency (FTHRA) to serve as a site for a Nutrition Meal Site Program.

FTHRA has historically provided this program at the Kingsport Senior Center (KSC). This program provides congregate meals as well as home delivered meals through Meals on Wheels. In FY23 Meals on Wheels delivered 14,181 meals throughout Kingsport from KSC. The congregate meal total for FY23 was 5,694 meals. These meals were served at lunchtime in the KSC cafeteria. This site agreement is a continuation of providing the space in the Kingsport Senior Center for that program to continue.

- Attachments:**
1. Resolution
  2. Site Agreement

	<u>Y</u>	<u>N</u>	<u>O</u>
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—