



**AGENDA ACTION FORM**

**Consideration of a Resolution Approving an Amendment to the Inter-Local Cooperation Agreement between the Emergency Communications District and City of Kingsport.**

To: Board of Mayor and Aldermen  
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-114-2024  
Work Session: July 16, 2024  
First Reading: N/A  
Final Adoption: July 16, 2024  
Staff Work By: Bart Rowlett  
Presentation By: Chris McCartt

**Recommendation:**  
Approve the resolution.

**Executive Summary:**  
This resolution approves an amendment to the inter-local cooperation agreement between City and the Emergency Communications District of the City of Kingsport (ECD) to increase the reimbursement of services.

Currently, ECD reimburses City for providing leasehold premises, employees, and administrative services in the amount of \$290,000. Following discussions between ECD representatives and City staff, the current reimbursement amount may not represent the actual expenses incurred by City for providing services to ECD. An appropriate study is underway to determine the parties respective costs.

To allow time for completion of the study and yet compensate City for services rendered, ECD has approved an increase of \$100,000 to the reimbursement amount. The total reimbursement amount for fiscal year 2025 will be \$390,000.

Upon completion of the study City and ECD will discuss further amendments to the inter-local cooperation agreement.

**Attachments:**  
1. Resolution

	<u>Y</u>	<u>N</u>	<u>O</u>
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—