



**AGENDA ACTION FORM**

**Consideration of a Resolution Authorizing the Mayor to Execute a Signature Authority Form Allowing the Chief of Police or His Designee to Complete Grant Reports as Required by the State of Tennessee School Resource Officer (SRO) Grant Program for FY 2025**

To: Board of Mayor and Aldermen  
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-185--2024  
Work Session: July 15, 2024  
First Reading: July 16, 2024  
Final Adoption: July 16, 2024  
Staff Work By: Captain Chris Tincher  
Presentation By: Chief Dale Phipps

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**Recommendation:**  
Approve the Resolution

**Executive Summary:**  
The State of Tennessee School Resource Officer (SRO) Grant Program requires quarterly reports as well as other documents to be signed by a representative of the agency (City of Kingsport) receiving grant funds. A Signature Authority Consent Form will allow the mayor to grant signatory authority to the Chief of Police or designee to sign all grant-related documents on behalf of the organization for FY 2025.

**Attachments:**  
Resolution

	Y	N	O
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—