



AGENDA ACTION FORM

Consideration of a Resolution to Authorize Northeast State Community College to Enter into Sub-Lease Agreements with Participating Institutions

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF- 188-2024
Work Session: July 15, 2024
First Reading: N/A
Final Adoption: July 16, 2024
Staff Work By: Jessica Harmon
Presentation By: Jessica Harmon

Recommendation:
Approve the Resolution

Executive Summary:
The Kingsport Center for Higher Education has two higher education institutions offering programs. They include Northeast State Community College (who manages the facility) and East Tennessee State University. The agreement attached provides the outline for the method by which educational services are provided at the Kingsport Center for Higher Education for the upcoming year.

The sub-lease agreement attached will be between Northeast State Community College and East Tennessee State University and outlines the parameters for space utilization. This agreement must be approved by the board to allow Northeast State Community College to sublease space pursuant to the lease agreement for the KCHE between the city and Northeast State. The sublease agreement outlines space allocated to each institution.

Each participating institution will pay a \$50,000 annual fee to Northeast State Community College and be eligible to provide programs approved by the Commission. The agreement is the same as the agreement last year and will be in effect for a one-year period.

Attachments:
1. Resolution

	Y	N	O
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—