



FLEET MAINTENANCE DEPARTMENT
City of Kingsport, Tennessee

To: Nikisha Eichmann, Assistant Procurement Manager
From: Steve Leonard, Fleet Manager
Date: May 6, 2024
Re: Recapping Tire Service Purchase Recommendation

This memo will serve as confirmation of my review of the bid documents for the Tire Recapping Services for FY25. It is my recommendation to award the bid to the lowest, responsible bid from Best One Tire Company. Best One Tire Company tread options are in compliance with the City of Kingsport's current specifications. The estimated annual cost for tire recapping services is \$61,160.00.

Should you have any questions on this recommendation, please do not hesitate to contact me.

Thank you.