



**AGENDA ACTION FORM**

**Consideration of a Resolution Awarding the Bid for the Purchase of Water & Wastewater Chemicals.**

To: Board of Mayor and Aldermen  
 From: Chris McCartt, City Manager *CM*

Action Form No.: AF-91-2024  
 Work Session: March 18, 2024  
 First Reading: N/A  
 Final Adoption: March 19, 2024  
 Staff Work By: Committee  
 Presentation By: R. McReynolds

**Recommendation:**  
 Approve the Resolution

**Executive Summary:**  
 Bids were opened on March 5, 2024 for the purchase of various chemicals for use by the Water and Wastewater Treatment Plant. The advertisement for the Invitation to Bid was published in the Kingsport Times News on February 17, 2024 and placed on our website for 17 calendar days. It is the recommendation of the Water/WW Facilities Managers to award the following chemical purchases for a 12 month period on an as needed basis as follows:

Chemical	Vendor	Current Pricing / lb	Renewal Pricing / lb	Budget Impact
Coagulant	USALCO	\$0.580 (4000 gal) \$0.630 (2000 gal)	\$0.5900 (4000 gal) \$0.6400 (2000 gal)	\$8,052.00
Chlorine	JCI Jones	\$0.96	\$0.91	(\$10,785.00)
Fluroride	Pencco	\$0.24	\$0.23	(\$787.00)
Zinc Orthophosphate	Carus Corp	\$1.35	\$0.77	(\$45,314.00)
Sodium Permanganate	Chem Rite Inc.	\$1.48	\$1.18	(\$6,954.00)
Polymer	Coastal Water Tech	\$1.68	\$1.28	(\$24,800.00)

The time frame for pricing is May 1, 2024 through April 30, 2025. Please see the attached documents for more information. Funding is identified in water and sewer fund operating expense accounts.

- Attachments:**
- Resolution
  - Bid Opening Minutes
  - Recommendation Memo

	Y	N	O
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—