



**FLEET MAINTENANCE DEPARTMENT**  
**City of Kingsport, Tennessee**

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**To:** Nikisha Eichmann, Assistant Procurement Manager  
**From:** Steve Leonard, Fleet Manager  
**Date:** May 4, 2026  
**Re:** Recapping Tire Service Purchase Recommendation

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Following the evaluation of bids received for tire recapping services, it is recommended that the contract be awarded to Southern Tire Mart.

The recommended vendor submitted the lowest responsive and responsible bid. Based on the pricing provided, this award is expected to result in cost savings of approximately 4.5% to 14%, depending on tire size, compared to the previously awarded contract rates. The City uses recapped tires on refuse and dump trucks to help save money due to the off road use these units are in daily. In addition to offering the most competitive pricing, the vendor meets all required specifications and has demonstrated the capability to provide the services as outlined in the solicitation.

Should you have any questions on this recommendation, please do not hesitate to contact me.

Thank you.