



## Minutes of the Community Development Advisory Committee

Kingsport City Hall, Council Room  
415 Broad Street, Suite 226  
Kingsport, TN 37660

Special Called - Thursday, May 7, 2026  
1:00 pm

### Members Present

Seth Jarvis, Vice-Chairman  
René Mann, Secretary  
Rev. Scottie Burkhalter  
Josh McKinney  
Sheree Robinson

### Other Attendees

Michael Price, Community Development Specialist

### Members Absent

### Call to Order –

At 1:00 - p.m. Michael Price called the meeting to order.

### New Business –

#### ***Applications for Community Development Block Grant (CDBG) Funds***

Funding Requests – Housing Rehabilitation – Mr. Price advised after administrative set-aside, \$166,813.69 is available for housing rehabilitation. Four applications were submitted, Holston Habitat for Humanity (HHFH), First Tennessee Area Agency on Aging and Disability (FTAAAD), Appalachian Service Project (ASP) and Eastern Eight Community Development Corporation (Eastern 8). Mr. Price provided the average score and rank of all applications. Mr. Price requested a portion of funds be reserved for the in-house housing rehabilitation program. The applications, proposed projects, and requested amounts were discussed. Mr. Price advised the subrecipients receiving funding last year did really well. With one quarter to go, all funds will be spent once a final project is completed. Rev. Burkhalter made a motion to recommend an award of \$70,000 to HHFH, \$41,813.69 to FTAAAD, \$20,000 to ASP \$20,000 to Eastern 8, and the remaining \$15,000 to be kept in-house. Mr. Jarvis second the motion. All approved.

Funding Requests – Supportive Services – Mr. Price advised there were 17 applications submitted and \$70,465.05 in funds available for supportive services. The applications, proposed projects, and requested amounts were discussed. Mr. Price provided the average score and rank of all applications. Mr. Jarvis made a motion to recommend an award of the following: City Street Outreach - \$25,000, Second Harvest Food Bank - \$5,000, Children's Advocacy Center - \$4,000, Friends in Need - \$8,250, Kingsport Homeless Ministry - \$4,000, Meals on Wheels – \$3,473.02, YMCA - \$2,000, KHRA - \$2,650, United Way - \$4,000, CASA - \$4,000, Family Promise Kingsport - \$1,000, Legal Aid - \$1,442.03, First TN Human Net Trans - \$3,000, and Holston Terrace - \$2,650.



Friends in Need - \$15,000, Holston Terrace - \$2,000, KHRA - \$4,000, Oasis - \$3,500, Second Harvest - \$10,000, YMCA - \$7,545, Meals on Wheels - \$3,390, Frontier Health - \$5,000, Grace House - \$10,000, Sequoyah Scouting - \$3,500, CASA for Kids - \$4,747.75. Mr. McKinney second the motion. All approved.

**Old Business –**

None discussed.

**Other Matters –**

None discussed.

**HOME Consortium Update – No Update**

**Public Comment Period – No public present. No comments made.**

**Announcements and Adjournment -**

Meeting adjourned at 2:57 pm.

Respectfully Submitted,

  
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René Mann, Secretary