



AGENDA ACTION FORM

Consideration of a Resolution for Approval to Enter into a Professional Services Agreement with Thompson & Litton for Services Related to the Lincoln Elementary School HVAC Replacement Project

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-37-2023

Work Session: February 20, 2023

First Reading: N/A

Final Adoption: February 21, 2023

Staff Work By: Committee

Presentation By: David Frye

Recommendation:

Approve the Resolution.

Executive Summary:

In the fall of 2021, the City published a Request for Qualifications for HVAC replacements for four of our schools. Thompson & Litton was awarded the Lincoln Elementary School HVAC Project. We would now like to move forward with the project and have received a proposal from Thompson & Litton. The service to be provided is a complete engineering package through receipt of bids and project management, with associated documentation.

The construction cost is estimated to be \$2,000,000.00 plus engineering fees and contingency. Engineering fees are 6% of the cost or a not to exceed amount of \$120,000.00 plus \$8000.00 for reimbursable expenses incurred. Reimbursable expenses include printing costs, plan review fees, travel costs, and travel time.

The action was approved by the Board of Education on February 13, 2023.

The administration recommends that the Board approve a motion to execute a professional services agreement with Thompson & Litton for the Lincoln Elementary School HVAC Replacement Project for a lump sum fee not to exceed \$120,000.00 plus \$8,000.00 reimbursable expense.

Funds will come from ESSER 3.0 and/or General Purpose School Funds.

Attachments:

Resolution
Proposal

| | Y | N | O |
|------------|---|---|---|
| Cooper | — | — | — |
| Duncan | — | — | — |
| George | — | — | — |
| Montgomery | — | — | — |
| Olterman | — | — | — |
| Phillips | — | — | — |
| Shull | — | — | — |