



BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES

Tuesday, February 7, 2023 at 7:00 PM
City Hall, 415 Broad Street, Boardroom

Board of Mayor and Aldermen

Mayor Patrick W. Shull, Presiding
Vice Mayor Colette George
Alderman Betsy Cooper
Alderman Darrell Duncan

Alderman Paul W. Montgomery
Alderman Tommy Olterman
Alderman James Phillips

City Administration

Chris McCartt, City Manager
Bart Rowlett, City Attorney

Lisa Winkle, City Recorder/Treasurer
Angie Marshall, Deputy City Recorder/City Clerk

- I. CALL TO ORDER** 7:00 p.m. by Mayor Patrick W. Shull
- II. PLEDGE OF ALLEGIANCE TO THE FLAG** led by Planning Manager Ken Weems
- III. INVOCATION** by Pastor Phil Whittemore, Bloomingdale Baptist Church
- IV. ROLL CALL** by City Recorder/Treasurer Lisa Winkle. All present.
- V. RECOGNITIONS AND PRESENTATIONS**
 1. Proclamation: Black History Month (Mayor Shull)
- VI. APPOINTMENTS** None.
- VII. APPROVAL OF MINUTES** *(These items are considered under one motion.)*
Motion made by Alderman Olterman, Seconded by Alderman Montgomery
 1. Work Session - January 17, 2023
 2. Business Meeting - January 17, 2023Approved: All present voting "aye."

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VIII. PUBLIC HEARINGS

1. **Conduct the Six-Month Plan of Services Update for the Fieldcrest Annexation (AF-23-2023)** (Ken Weems)

COMMENT

Mayor Shull invited citizens in attendance to speak about any of the remaining agenda items. There being no one coming forward, the mayor closed the public comment segment.

IX. BUSINESS MATTERS REQUIRING FIRST READING

1. **Consideration of a Budget Adjustment Ordinance for Various Funds in FY23 (AF-15-2023)** (Chris McCartt)

Motion made by Vice Mayor George, Seconded by Alderman Duncan

AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2023; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

X. BUSINESS MATTERS REQUIRING FINAL ADOPTION

1. **Consideration of an Ordinance Amending the Zoning Code by Adding Residential Use as a Permitted Use on the 2nd floor or higher floor of a building in a B-3, Highway Oriented Business zone, Sec 114-195 (AF-3-2023)** (Ken Weems)

Motion made by Alderman Phillips, Seconded by Alderman Olterman

ORDINANCE NO. 7069 AN ORDINANCE TO AMEND SECTION 114-195 OF THE CODE OF ORDINANCES, CITY OF KINGSPORT, TENNESSEE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Alderman Cooper, Alderman Duncan, Vice Mayor George, Alderman Montgomery, Alderman Olterman, Alderman Phillips, Mayor Shull

2. **Consideration of a Budget Adjustment Ordinance for Various Funds in FY23 (AF-12-2023)** (Chris McCartt)

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Motion made by Alderman Cooper, Seconded by Vice Mayor George.

ORDINANCE NO. 7070 AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2023; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Alderman Cooper, Alderman Duncan, Vice Mayor George, Alderman Montgomery, Alderman Olterman, Alderman Phillips, Mayor Shull

XI. OTHER BUSINESS

1. **Consideration of a Resolution Awarding the Bid for Mowing of Various Locations** (AF-17-2023) (Ryan McReynolds)

Motion made by Alderman Duncan, Seconded by Vice Mayor George

RESOLUTION NO. 2023-161 A RESOLUTION AWARDING THE PROPOSAL FOR MOWING AND TRIMMING SERVICES AT VARIOUS LOCATIONS TO THOMAS QUALITY LAWN CARE AND CLINES LAWN CARE LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR THE SAME

Passed: All present voting "aye."

2. **Consideration of a Resolution Awarding the Bid for the Purchase of Various Fleet Maintenance Items** (AF-20-2023) (Chris McCartt, Ryan McReynolds)

Motion made by Alderman Montgomery, Seconded by Alderman Olterman

RESOLUTION NO. 2023-162 A RESOLUTION AWARDING THE BID FOR THE PURCHASE OF VARIOUS FLEET MAINTENANCE ITEMS TO SOUTHERN TIRE MART AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed: All present voting "aye."

3. **Consideration of a Resolution Authorizing the City Manager to Accept FL Smidth Service Contract for Repair of Wastewater Plant Centrifuges** (AF-24-2023) (Ryan McReynolds)

Motion made by Alderman Cooper, Seconded by Vice Mayor George

RESOLUTION NO. 2023-163 A RESOLUTION AWARDING THE PROPOSAL FOR CENTRIFUGE REPAIR SERVICE TO FL SMIDTH, INC. AND AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT AND THIS RESOLUTION

Passed: All present voting "aye."

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- 4. Consideration of a Resolution to Purchase Two F-150 4x4 SuperCabs (AF-30-2023)**
(Ryan McReynolds)

Motion made by Alderman Phillips, Seconded by Alderman Olterman

RESOLUTION NO. 2023-164 A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER TO LONNIE COBB FORD UTILIZING TENNESSEE STATE CONTRACT NO. 75347 FOR TWO FORD F-150 FOUR WHEEL DRIVE SUPERCAB PICKUP TRUCKS FOR USE BY PARKS MAINTENANCE DEPARTMENT

Passed: All present voting "aye."

- 5. Consideration of a Resolution to Approve a Memorandum of Understanding with the Bays Mountain Park Caretaker (AF-26-2023)** (Michael T. Borders)

Motion made by Alderman Montgomery, Seconded by Vice Mayor George

RESOLUTION NO. 2023-165 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING FOR THE USE OF THE SINGLE-FAMILY RESIDENCE ON BAYS MOUNTAIN PARK FOR THE BAYS MOUNTAIN PARK CARETAKER

Passed: All present voting "aye."

- 6. Consideration of a Resolution Rejecting the Park Maintenance Portion of the Mowing Various Locations RFP (AF-29-2023)** (Michael Borders)

Motion made by Alderman Duncan, Seconded by Alderman Olterman

RESOLUTION NO. 2023-166 A RESOLUTION REJECTING THE PROPOSAL FOR MOWING AT VARIOUS PARK LOCATIONS SUBMITTED DURING THE REQUEST FOR PROPOSALS FOR MOWING VARIOUS LOCATIONS

Passed: All present voting "aye."

- 7. Consideration of a Resolution Opposing Partisan Municipal Elections (AF-40-2023)**
(Chris McCartt)

Motion made by Vice Mayor George, Seconded by Alderman Duncan

RESOLUTION NO. 2023-167 A RESOLUTION OPPOSING PARTISAN MUNICIPAL ELECTIONS

Passed: All present voting "aye."

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XII. CONSENT AGENDA *(These items are all considered under one motion.)*

Motion made by Vice Mayor George, Seconded by Alderman Cooper

Passed as presented with a roll call vote: Alderman Cooper, Alderman Duncan, Vice Mayor George, Alderman Montgomery, Alderman Olterman, Alderman Phillips, Mayor Shull

- 1. Consideration of a Resolution to Temporarily Give Management and Staff More Flexibility to Work with Utility Customers Who Accumulated Delinquent Balances During COVID-19 and During our Billing Delays Related to Meter Replacement (AF-25-2023) (Lisa Winkle)**

RESOLUTION NO. 2023-168 A RESOLUTION AUTHORIZING A TEMPORARY AMENDMENT TO THE PAYMENT ARRANGEMENTS PROVISIONS OF THE FINANCE DEPARTMENT POLICIES AND PROCEDURES FOR UTILITY BILLING AND CUSTOMER SERVICES AND TO AUTHORIZE THE FINANCE DEPARTMENT TO RELEASE UTILITY INFORMATION WHEN AUTHORIZED TO DO SO BY A CUSTOMER

- 2. Consideration of a Resolution Authorizing the Mayor to Sign an Agreement with the Tribe Baseball Club of Kingsport for the Use of Athletics Facilities (AF-28-2023) (Michael T. Borders)**

RESOLUTION NO. 2023-169 A RESOLUTION APPROVING A FACILITIES USE AGREEMENT WITH KINGSFORT TRIBE BASEBALL CLUB AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

- 3. Consideration of a Resolution to Amend the Payment Terms for the Employee Physical Wellness Contract with Med Fit (AF-32-2023) (Ryan McReynolds)**

RESOLUTION NO. 2023-170 A RESOLUTION APPROVING AN AMENDMENT TO THE AGREEMENT WITH MED FIT, LLC TO AMEND THE PAYMENT TERMS AND AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT; AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

- 4. Consideration of a Resolution to Consent to Subcontract Work on Behalf of American Traffic Solutions, Inc. (AF-16-2023) (Chief D. Phipps)**

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RESOLUTION NO. 2023-171 A RESOLUTION APPROVING A CONSENT TO SUBCONTRACT AGREEMENT WITH AMERICAN TRAFFIC SOLUTIONS, INC. AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT AND THIS RESOLUTION

XIII. COMMUNICATIONS

1. City Manager- Report from the Kingsport Fire Dept. Concerning Recent Purchases.

Mr. McCartt requested this memo be spread across the minutes to be in compliance.

2. Mayor and Board Members

Alderman Duncan commented on the Police Department's recent awards ceremony, noting there was a great turnout of family and friends. He also pointed out the police raised \$19,000 during their No Shave November event with the proceeds going to Girls, Inc. as well as the Boys and Girls Club. He noted Shenanigans will open this weekend at Lamplight Theatre. Lastly, Mr. Duncan mentioned the retirement of Jud Teague, stating he has served the Kingsport Chamber well and congratulating Frank Lett for stepping into Mr. Teague's position. Alderman Cooper congratulated the Dobyys Bennett wrestling team for placing third in the state. She also mentioned Lamplight Theatre would be hosting a Valentine's Day dinner. Alderman Montgomery also commented on the Police award ceremony, noting he is proud of the officers and the city for a job well done. He further stated he was proud to honor Black History month with a proclamation and congratulated the Chamber for a successful annual dinner event. Alderman Phillips encouraged citizens to sign up for text message updates regarding what's going on in the city through the "This is Kingsport" website. Alderman Olterman commented on the DB bowling team. Vice-Mayor George commended the Chamber for a wonderful dinner and also recognized Meadowview as a great venue. She also spoke highly of Jud Teague, noting he has really made a difference in Kingsport citing his involvement with the Miracle Field. She further noted he was also responsible for bringing many sporting events and tournaments to town. Mayor Shull remarked on the positive impact to the sales tax revenue for such events. He provided further comments on the issue of partisan city elections, stating he devoted his weekly email to this topic and informed citizens how to sign up to receive it. Lastly the mayor stated there would be Strategic Planning Session on February 24 for the board.

3. Visitors None.

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XIV.ADJOURN

Seeing no other business for consideration, Mayor Shull adjourned the meeting at 7:43 p.m.

ANGELA MARSHALL
Deputy City Recorder

PATRICK W. SHULL
Mayor